

## **CUPE 3902 Unit 1 – Teaching Assistantship Position Job Posting: 2020-21 Fall, Winter and Summer Session**

**Campus:** St. George

**Course number and title:** PHM241H Lab - Topics in Pharmaceutical Quality and Clinical Laboratory Medicine

**Number of positions available:** 3

**Estimate course enrolment:** 240

**Estimated number of TA hours:** 150

**Dates of appointment, including class and tutorial/lab schedules if known:** September, 1, 2020 – April 30, 2021

**Salary:** Fall Term (September) = \$46.24 per hour + 4% vacation pay

### **Qualifications:**

- Excellent organization and teaching skills;
- oral presentation skills for lab talks and demonstrations;
- able to participate in maintaining a safe learning environment;
- punctuality and responsibility is essential;
- pharmaceuticals background an asset;
- able to work well in both a laboratory and tutorial setting

### **Description of duties:**

- Preparation of buffer/stock chemicals;
- set up of equipment/distribution of reagents and active ingredients;
- preparation of lab discussion;
- preparation and delivery of interactive session component;
- supervision of students regarding procedures;
- process techniques and safety elements;
- attending lab sessions; administering quizzes and collecting products for evaluation;
- facilitating lab check-in/check-out;
- marking & grading assignments, quizzes, lab reports, mid-term and final exams

**Does this position involve leading tutorials?:** N

**Application procedure:** Applicants should submit an application form, along with a CV, in ONE PDF file to the graduate office at [pharm.sci@utoronto.ca](mailto:pharm.sci@utoronto.ca) by August 7, 2020. For detailed information, please go to the department website at <https://pharmacy.utoronto.ca/programs-and-admissions/gradprograms/prospective-students/teaching-assistantship/>

**Application deadline:** August 7, 2020

*The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ persons, and others who may contribute to the further diversification of ideas.*

*If during the application and/or selection process you require accommodation due to a disability, please contact the Graduate Program Coordinator via email at [pharm.sci@utoronto.ca](mailto:pharm.sci@utoronto.ca)*

*Duties of this position shall be performed at the campus on which the position is located. Where the duties are intended to be performed at another location, such other location will be specified in the posting.*

*This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement. The position(s) posted above is (are) tentative, pending final course determinations and enrolments.*

*The department's hiring policy is available in the Department office and at the CUPE, Local 3902 office.*

Subsequent appointment obligations may be filled on any of the three campuses