



Faculty of Pharmacy Joint Health and Safety Committee
Minutes

Date:	2023-06-15		
Time:	1:00 PM		
Location:	Virtual, [Campus], [Building], MS Teams		
Present	Name	Member Category	Building & Department
✓	Paul Grootendorst, Co-Chair	Faculty	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Zarko Zlicic, Co-Chair	USW 1998	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Azza Al-Mahrouki*	Research Associate	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Samuel D'Alfonso	USW 1998	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	David Dubins	Non-Union Admin - Management	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Tina Harvey-Kane*	Non-Union Admin - Management	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
*	Jeffrey Henderson	Faculty	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Elizabeth Huynh*	Non-Union Admin - Management	215 Huron Street, EHS
✓	Tammy Taylor Deane	USW 1998	254/256 McCaul Street, [Department]
✓	Jack Uetrecht	Faculty	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
*	Ashley Cheng	CUPE 3902, Unit 1	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Laura Warman	USW 1998	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Kate Leuschen	USW 1998	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Adam Tarzwell	USW 1998	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
Guest (Name, Title, Department):			
<i>*Certified Member</i>			

Item	Agenda Item	Discussion	Follow-up/Action
1.0	Call to Order at 11:03am. Welcome Laura, Kate, and Adam!		
1.1	Approval of This Agenda	Approved.	
1.2	Approval of Minutes of Previous Meeting	Approved via Email on March 24, 2023.	
2.0	Items Arising from the Minutes and Responses	<p>Committee Membership</p> <p>Three new worker members have been added to the JHSC. Currently, the committee does not feel that we need to continue to request for more members. The JHSC will continue to let their co-workers and colleagues know about joining the JHSC, and anyone interested can contact their union representative or let the co-chairs/JHSC manager know.</p>	Closed.



3.0	Incident/Accident Review (Healthcare/Lost Time)	None																											
4.0	Monthly Workplace Inspection	<p data-bbox="428 415 1078 445">Since the last meeting, the following spaces were inspected:</p> <ul data-bbox="474 449 1146 604" style="list-style-type: none"> - March: Leslie L. Dan Pharmacy Building, B2, B3, 9th, and 10th Floor - April: Inspection was done, report will be sent by Worker Co-Chair - May: Leslie L. Dan Pharmacy Building, 7th Floor <p data-bbox="428 642 1159 764">Friendly reminder that part of your workplace is required to be inspected each month such that all workplaces that falls under Faculty of Pharmacy JHSC is inspected by the end of the year. This includes offices, hallways, lab personnel rooms, common areas, etc.</p> <p data-bbox="428 806 1162 928">The Management Co-chair has begun to create a workplace inspection information package to better inform and assist different JHSC members in conducting inspections around the different kinds of Faculty of Pharmacy spaces.</p> <p data-bbox="428 966 636 995">Major items noted:</p> <ul data-bbox="474 999 568 1029" style="list-style-type: none"> - N/A 																											
4.2	Upcoming Inspections	<p data-bbox="428 1033 1455 1092">You can find an up-to-date 2023 schedule in the excel sheet linked below. You can also find the excel on the JHSC SharePoint in the Faculty of Pharmacy folders.</p> <table border="1" data-bbox="428 1125 1510 1646"> <thead> <tr> <th>Location</th> <th>Areas Inspected</th> </tr> </thead> <tbody> <tr> <td>82, 83, 9 and 10th floor offices and common areas</td> <td>All stairs and corridors in areas, 8220, 8222, & 8250V, 901, 902, 903, 904, 905, 906, 907, 923, 926, 1000, 1001, 1002, 1003, 1004, 1005, 1006, 1007, 1021, 1037, 1049</td> </tr> <tr> <td>81, and 1st Floor</td> <td>All stairs and corridors in areas, 8125, 8126, 8128, 8130, 8132, 8142, 8150V, 120, 130, 130A, 141, 142, 144, 150, 150A, & 150V</td> </tr> <tr> <td>2nd, 3rd Floors 11 and 12th floor common areas and offices</td> <td>All stairs and corridors in areas, 210, 220, 245, 255, 310, 330, 330V, 332, 332A, 335, 345, 350, 1100, 1101, 1102, 1103, 1104, 1105, 1106, 1107, 1126, 1149, 1200, 1201, 1202, 1203, 1204, 1205, 1206, 1210, 1216, 1221</td> </tr> <tr> <td>4th and 5th Floors</td> <td>All stairs and 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5.0	Policy or Program Updates/Education	<p data-bbox="428 1654 610 1684">JHSC Newsletter</p> <p data-bbox="428 1688 1159 1776">The JHSC is encouraged to review the newsletter as it contains important information and resources. Please provide/distribute the newsletter accordingly.</p> <p data-bbox="428 1814 873 1873">For a list of previously sent newsletter: https://ehs.utoronto.ca/jhsc-newsletter/</p> <p data-bbox="428 1911 837 1940">Training Policies – What is Required?</p>	For info																										

