



Faculty of Pharmacy Joint Health and Safety Committee
Minutes

Date:	2024-06-26		
Time:	11:00 AM		
Location:	Virtual, [Campus], [Building], MS Teams		
Present	Name	Member Category	Building & Department
✓	Paul Grootendorst, Co-Chair	Faculty	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Azza Al-Mahrouki*, Co-Chair	Research Associate	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Samuel D'Alfonso	USW 1998	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	David Dubins	Non-Union Admin - Management	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✗	Tina Harvey-Kane*	Non-Union Admin - Management	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✗	Jeffrey Henderson	Faculty	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✗	Ethan Lo*	Non-Union Admin - Management	215 Huron Street, EHS
✓	Tammy Taylor Deane	USW 1998	254/256 McCaul Street, [Department]
✓	Jack Uetrecht	Faculty	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✗	Laura Warman	USW 1998	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Kate Leuschen	USW 1998	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Michelle Lee	USW 1998	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
✓	Nirmal Goonewardena	USW 1998	Leslie L. Dan Pharmacy Building, 144 College Street, [Department]
Guest (Name, Title, Department): Tara Synder, Administrator of the LDFP			
*Certified Member			

Item	Agenda Item	Discussion	Follow-up/Action
1.0	Call to Order at 11:03am. The LDFP JHSC welcomed our newest worker members Michelle Lee and Nirmal Goonewardena from the LDFP. Nirmal is taking on the role formerly held by Zarko.		
1.1	Approval of This Agenda	Approved.	
1.2	Approval of Minutes of Previous Meeting	Approved.	
2.1	Items Arising from the Minutes and Responses	Tara is assessing the adequacy of the first aid kits on each floor.	



		Kate asked about the status of the first aid kit on the third floor – there does not appear to be any. Tara will investigate and report back to the committee.	
2.2			
3.0	Incident/Accident Review (Healthcare/Lost Time)	None. Kate Leuschen did inform the committee that workers on the fourth floor are being disrupted by intermittent high pitched noises. These noises started on April 19 th . The source of the noise is being investigated but its source is still not clear.	
4.0	Monthly Workplace Inspection: Since the start of the year, all of the LDFP locations have been inspected except for the 8th floor, the 12th floor and the first floor of PB. Azza will coordinate the inspections of Floors 8 and 12 during the summer. The first floor will be inspected after the construction on this floor is completed. This will likely be completed in the early fall.		
4.1	Completed Inspections and Findings	Completed inspection reports are available in the “Faculty of Pharmacy folders” available online in the MS Teams JHSC SharePoint section.	
4.2	Upcoming Inspections	You can find an up-to-date 2024 schedule in Faculty of Pharmacy folders” available online in the MS Teams JHSC SharePoint section.	
5.0	Policy or Program Updates/Education	EHS has begun its health and safety board audit, ensuring all necessary legal documents are posted. The EHS team has already reached out to co-chairs of the individual JHSCs regarding this audit. EHS recently updated EHS401 JHSC Orientation and EHS415 JHSC Workplace Inspection training through Quercus, and EHS is encouraging new and current JHSC members to complete the training. Dave Dubins reported that 33 undergraduate students commencing research rotations have recently completed safety training.	For info
6.0	New Items/Discussions	Dave Dubins stressed the importance to lab managers of ensuring that electronic lab equipment not be plugged directly into the wall power outlets. Instead they should be plugged into power bars with surge protection.	For Information
7.0	Next Meeting	September 2024, TBD	
8.0	Closure of Agenda		

Azza Al-Mahrouki	6/26/2024	Paul Grootendorst	6/26/2024
Worker Co-Chair Approval		Management Co-Chair Approval	
Resources: EHS JHSC Listing and Resources JHSC Agenda Template JHSC Minutes Template JHSC Workplace Inspection Template JHSC CUPE3902 Unit 1 and Unit 3 Pay Request Form		Distribution of the Minutes: Responsible Line Manager Department Heads Health and Safety Boards EHS JHSC (ehs.jhsc@utoronto.ca) JHSC SharePoint	