

SHAPING STUDENT LIFE AND LEARNING (SSLL)

FAQs & 2024-25 Grant Descriptions

1. What is the Shaping Student Life and Learning Fund?

Each year, generous donations from alumni, industry, friends, and faculty are directed to the Shaping Student Life and Learning fund (SSLL).

Grants are available to registered Pharmacy and Pharmaceutical Sciences students for funding of rotations, conferences, and initiatives that enhance the student experience outside the classroom.

The SSLL funding year runs from May 1st to April 30th, and it is administered by the LDFP Registrar's Office.

2. Who can apply for funds?

The SSLL Fund is open to individual students and recognized student clubs.

Individual students enrolled, either part-time or full-time, in one of the following programs may apply:

- PharmD
- PharmD for Pharmacists
- Graduate Programs – including MSc, MScPhm, and PhD

Alumni are not eligible.

****NEW**** Graduating students can apply for conferences that occur up until June 30th of their graduation year. These applications must be submitted by April 30th and are considered part of their graduation year. Graduating students are subject to the existing limit of one grant per year or, for graduate students, a maximum of \$2,000 total during the duration of their program. Graduating student applications will be evaluated after all continuing student applications are assessed for that year.

The SSLL Fund also supports recognized **student clubs** within the PharmD and graduate programs. Note that all funding requests for any activities arranged by student clubs must be made through the Undergraduate Pharmacy Society (UPS) or the Pharmaceutical Sciences Graduate Student Association (PSGSA). The SSLL will not accept funding requests from clubs directly or for informal, student-led events.

3. Is there a limit to how much one can request?

Each student is limited to one (1) grant per year regardless of grant type or value. Graduate students may only receive funding to attend conferences up to a maximum total of \$2,000 per student during the entire duration of their degree program. Applications to attend conferences virtually are limited to registration fees only. Grant amounts are pre-determined for each type, and the SSLL committee reserves the right to grant less than the pre-determined grant amount.

Grants to support clubs do not have a pre-determined value. Clubs who apply for funding through the Undergraduate Pharmacy Society (UPS) or the Pharmaceutical Sciences Graduate Student Association (PSGSA) should include the activity's budget and the requested amount of funding from SSLL.

****NEW**** The granting year is defined by the SSLL annual year, running May 1st to April 30th. Approved grants, regardless of application date, will be considered within the SSLL year in which the applicant's activity takes place. All SSLL grants are assessed in the order in which they are received. Applications received for activities happening in the next year may be declined or deferred.

The budget and guidelines to apply are updated each year. Please read over the current grant descriptions carefully.

4. What does the SSLL not provide funds for?

The SSLL Fund will not fund the following:

- Transportation costs for volunteer activities outside the faculty
- Gifts for appointed faculty and/or staff members
- Any rotations not organized through the OEE
- Alcohol for any purpose
- Student gifts
- Per the U of T's Student Club policy, capital assets, such as but not limited to:
 - Electronic equipment
 - Furniture
 - Business cards
 - Club apparel
 - Honoraria, personal compensation
 - Etc.

Students may request a Leslie Dan Faculty of Pharmacy branded gift through the Office of Communications for guest speakers, volunteers or mentors from **outside** of the faculty. Please contact Laura Warman at laura.warman@utoronto.ca and include who the gifts are for and how many are needed. An application is not required. The Office of Communications reserves the right to decline any request.

5. How does one apply for funding?

****NEW**** Complete the online application form available on the [SSLL website](#). You may review [this template](#) to prepare your application, but only applications using the online form will be accepted and reviewed. If you have any questions about the form, please contact pharmd.awards@utoronto.ca. All SSLL grants are assessed in the order in which they are received.

All students must apply for funding at minimum 3 weeks in advance of the activity start date. The SSLL will not accept applications after the activity has taken place.

6. Are there events that are guaranteed funding year after year?

No, the SSSL budget and guidelines to apply are updated each year. Please read over the current grant descriptions carefully.

7. How long does it take to learn if an application has been approved?

The SSSL committee strives to notify all applicants within three weeks following the date of submission. During the academic year end, between late April and early June, a response may take longer. Updates to available funding will be posted on the [SSLL website](#).

8. How does one actually receive funds?

Grant funds are provided after an activity has taken place. Students must submit an SSSL Follow-up Report within 30 days after the activity has taken place to pharmd.awards@utoronto.ca for reimbursement. Grants will be processed and deposited into the student's account on ACORN.

****NEW**** Grant funds will be processed via ACORN and deposited into the student's registered, direct deposit bank account. If the student does not have direct deposit on file in ACORN, Student Accounts will issue a cheque by mail to the address on file.

The SSSL Follow-up Report includes:

- Details of the funded activity
- How funds were used and/or contributed to the overall objectives of the activity
- Explanation of the significance of the event to the student's university experience that may be used in communication about the the SSSL fund.

9. ****New**** Am I still eligible for an SSSL grant if I received funding from the Centre for International Experience for my international APPE or international conference?

Yes, you are eligible to submit an application for SSSL funding if you are receiving funding from CIE. Furthermore, the Faculty encourages applying for any available alternative sources of funding, including the Centre for International Experience's IE award+ program that supports students who have financial need doing international placements and conferences sanctioned by their program.

Graduate students are asked to exhaust all other sources of funding prior to applying to the SSSL and must disclose these funds as part of the application process.

10. ****New**** Can I request a re-assessment of an application?

Yes, you can request a re-assessment of a decision by the SSSL committee by emailing any missing or additional information that was not made available in the original submission to pharmd.awards@utoronto.ca within five (5) business days after receiving your application response.

2024-25 GRANT DESCRIPTIONS

PharmD Students

Domestic APPE Rotations

Grants are available for PharmD students registered for in-person, domestic APPE rotations, as approved by the Office of Experiential Education (OEE), who qualify under the following guidelines:

\$2,000 – Registered for a **10-week**, domestic, in-person APPE placement located **more than 80 km from LDFP** (144 College Street, Toronto), excluding Kitchener, Waterloo, and Ottawa.

\$2,000 – Registered for either a **5-week or 10-week**, in-person APPE placement located in **Northern Ontario**. The rotation may be located in (but not limited to) North Bay, Parry Sound, Sault Ste. Marie, Sudbury, Thunder Bay, Timmins, etc..

\$2,000 – ****NEW**** A student from Northern Ontario who also qualifies for financial assistance under OTSS/OSOTF guidelines and is completing an APPE placement in any location.

Please note that some grants for Northern Ontario APPEs and/or for students from Northern Ontario are limited to students who qualify for OTSS/OSOTF funding. Eligibility includes being an Ontario resident, a Canadian citizen or equivalent, and demonstrating financial need through the U of T [Need Navigator](#).

International APPE Rotations

Grants are available to PharmD students registered for in-person, international APPE rotations as approved by the Office of Experiential Education (OEE), who qualify under the following guidelines:

\$2,500 – Registered for an APPE in North America (outside Canada)

\$3,000 – Registered for an APPE outside North America

Conferences

Grants are available for PharmD student registered and/or presenting at conferences locally, across Canada or internationally. Students must provide registration documentation from the organizer as well as acceptance of their participation as presenters (if applicable). In-person conferences are prioritized. Virtual attendance will be considered for registration fees only.

\$100 – Ontario within GTA

\$200 – Ontario outside GTA

\$1,000 – National (outside Ontario)

\$2,000 – International

PharmD for Pharmacist Students

International APPE Rotations

Grants are available for PharmD for Pharmacist students registered for in-person, international APPE rotations outside of North America as approved by the Office of Experiential Education (OEE).

\$2,000 – International (Outside North America)

Graduate Students

Conferences

Grants are available for graduate students registered and/or presenting at conferences across Canada or internationally. Students must provide documentation from the organizer that confirms their registration as well as acceptance of their participation as presenters (if applicable). In-person conferences are prioritized. Virtual attendance will be considered for registration fees only.

Graduate students must exhaust all sources of funding prior to applying to the SSL and are required to disclose funding as part of the application process. Graduate students may only receive funding to attend conferences up to a maximum total of \$2,000 per student during the entire duration of their degree program.

\$1,000 – National

\$2,000 – International