Guidelines for the Student Group Seminars
SRM3333Y, SRD4444Y

• All students in the Graduate Department of Pharmaceutical Sciences must belong to a Student Seminar Group. Currently, there are six such groups. The Graduate Department will record students’ membership and track attendance.

• Students entering the Department do not present for the first 12 calendar months.

• Students must present their research findings once per year while in the program. MSc students present in Year 2 of the program. PhD students present in Years 2-4 (or -5 for Direct-Entry PhD students) that they are enrolled in the program.

• If a student is in her/his final year and is in the cohort that must present, s/he may be excused from presenting only if they have the Final Oral Examination scheduled (by the Department for MSc, and by SGS for PhD).

• The seminars must be presented in English and must be at least 20 minutes long; however, the expectation in most of the Seminar Groups is for longer talks. If the student’s seminar is deemed unacceptable by the Seminar Coordinator, the student must present a second talk during that academic year.

• In order to remain in good standing in the Student Group Seminar program, students must attend a minimum of 75% of Group’s seminars. The Seminar Coordinator for each group will record student attendance and report it to the Graduate Department.

• If a student’s participation falls to fewer than 75% of the seminar sessions, the student’s supervisor will be notified and the student must attend make-up seminars to attain at least 75% attendance. The student must submit a minimum 1-page written report summarizing the seminar within 1 month of a determination of deficiency. Such reports will be submitted to the Seminar Coordinator of the respective Seminar Group.

• In the event of a failure to comply with seminar program requirements, the student’s supervisor will be informed of potential loss of Departmental Funding due to an absence of ‘good standing’ by the student.

• Students may attend up to 2 seminars in other groups each academic year, if they wish. If the student does this then s/he must sign in on the Group’s attendance sheet for the record.

• It is expected that all Principal Investigators (PI) of the group will attend seminar meetings. In the event that a given PI or their designate is not in attendance for the seminar presentation of her/his student, such presentations will not count toward yearly satisfaction of the program requirement.

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1 This is for Full-time students. Part-time and Flex-time students may ask for a reduced level of participation each year.

2 Make-up seminars can be Departmental Seminars in our Department or elsewhere with approval.

3 12-point font, 1 inch (2.54 cm) margins