

Minutes of Faculty Council Meeting 268
Friday, May 27, 2016
1:00 to 3:00 p.m.
Room 1210

Present: D. Dubins (Chair), C. Allen, Z. Austin, S. Bhatia, R. Bonin, H. Boon, T. Brown, A. Cameron, T. Chalikian, D. Cheng, I. Crandall, D. Croteau, C. Cummins, O. Fernandes, P. Grootendorst, S. Guilcher, T. Gomes, J. Kellar, A. Lee, G. Luna, R. Macgregor, C. Meledes, A. Mills, T. Oridota, E. Paradis, S. Parna, S. Shao, B. Sproule, P. Wells, J. Wu, S. Wu, L. Chung (Recording Secretary)

Regrets: S. Angers, V. Arora, R. Bendayan, C. Dojo Soeandy, J. Farrell, D. Kalamut, H. Kertland, J. Köhler, P. Lee, M. Nenadovich, S. Pang, L. Raman-Wilms, F. Razzagh, A. Thompson, B. Thrush, B. Wilson

Guests: J. Lake, J. Mak, A. Zhong

The Chair welcomed Jonas Mak and Annie Zhong, Year 4 students currently in a non-direct patient Advanced Pharmacy Practice Experience (APPE) rotation, to Council.

In the interest of retaining quorum for the items requiring a vote, the Chair proposed that item 7 ByLaw Amendments be moved up to item 4 on the agenda.

MOVED: E. Paradis; **SECONDED:** S. Guilcher; **THAT**, the item on ByLaw Amendments be presented as item 4 on the agenda.

CARRIED

1.0 Approval of Minutes of September 18, 2015

MOVED: R. Macgregor; **SECONDED:** O. Fernandes; **THAT**, the minutes of Faculty Council Meeting 267 held on September 18, 2015, be approved.

CARRIED

2.0 Report of the Executive Committee

P. Grootendorst assumed the role as Chair as D. Dubins presented the report of the Executive Committee which had one meeting since the last report to Faculty Council.

For Information:

On November 27th, 2015, Executive approved the following two new awards:

- Afro-Canadian Scholarship: to be awarded each year over the next five years (commencing in 2016) to a deserving black student (African-Canadian, Caribbean-Canadian, or Afro-Caribbean heritage) entering Year 1 of the undergraduate program at the Leslie Dan Faculty of Pharmacy based on financial need and demonstrated community/volunteer involvement prior to entering the Faculty. The value of this scholarship is a donation in the amount of \$12,500. Each recipient will receive \$2,500.
- Frank Kwiecien Memorial Scholarship: To be awarded to a student in Year 3 of the undergraduate program who demonstrates exceptional vision and outstanding leadership through volunteer service to the community and the profession, who is eligible for financial assistance under the Ontario Trust for Student Support (OTSS) guidelines. The value of this scholarship is the annual income on the endowment which is \$182,000. This total includes matching funds from the Government of Ontario pursuant to the OTSS program.

On April 6th 2016, Executive approved amendments to the following awards records:

- Social and Administrative Pharmacy Professors' Award for Thesis Research: Amended to include part-time and flex-time students.
- Utrecht Graduate Scholarship in Drug Safety Research: To be given to a PhD student performing "bench" research on mechanisms of idiosyncratic drug reactions, particularly in the immune and drug metabolism aspects. Preference will be given to students enrolled in the Graduate Department of Pharmaceutical Sciences but if there are no appropriate candidates in the department, the award may then be opened to other students at the University of Toronto. The recipient will continue to receive this annual award until the student has completed her/his degree. The application process begins again following the completion of the student's

degree. However, should there be no recipients identified in a particular year, the revenue will be used to increase the endowment until there is a suitable candidate.

- Cirocco Bursary: Amended to be awarded to a 3rd year student on the basis of financial need who achieved the highest standing in PHM215H1: Management: Skills, Communication, and Collaboration.
- Sydney & Elaine Kadish Bursary: Amended to widen geographic boundaries from North Bay to Northern Ontario, in order to widen the pool of potential recipients.
- Jack H. Stein Award: Amended to be awarded to a 2nd year student from Essex County who achieves at least Second Class Honours (70%) in PHM215H1: Management: Skills, Communication, and Collaboration, and is involved in extra-curricular activities at the Faculty.
- Leon Koffler Memorial Scholarship: Amended to be awarded to a 4th year student with the highest cumulative GPA, who achieves an Honours grade in PHM414Y1 Community Practice Direct Patient Care.
- PHM414Y1 Community Practice Direct Patient Care will be counted as two of the four APPE courses for the purpose of determining the number of honours grades achieved to graduate 'with honours' in the 2015-16 academic year.

3.0 Report of the Striking Committee

P. Grootendorst reported that the Striking Committee finalized the membership of the Faculty's standing committees for 2016-17 and thanked the Committee for their dedication and hard work.

MOVED: Z. Austin; **SECONDED:** R. Macgregor; **THAT**, membership of Faculty Council and the Standing Committees of Faculty Council for 2016-17 be approved.

CARRIED

4.0 ByLaw Amendments

For Approval:

- PharmD for Pharmacists Program Committee: membership expanded to at least four course coordinators in the program(s). With the number of course coordinators increasing in the program, a question is raised whether all of them should serve on this committee.
- Curriculum and Assessment Committee: membership expanded to two undergraduate students (junior and senior) who will be full members between September 1st to March 31st and *ex officio* between April 1st and August 31st. During the examination period and summer months attaining quorum becomes challenging as student representatives rarely attend committee meetings during this time. Changing the status from member to *ex officio* would preserve the voting power on the committee.
- A discussion ensued about making all undergraduate student positions on standing committees of Faculty Council having an *ex officio* status during final exams and summer months.

MOVED: P. Wells; **SECONDED:** B. Sproule; **THAT**, the amendments of the ByLaws of Faculty Council be approved and the membership of the undergraduate students from member to *ex officio* be extended to all standing committees of Council.

CARRIED

5.0 Report of the Faculty-Wide Recruitment and Admissions Committee

J. Lake presented the report of the Faculty-Wide Recruitment and Admissions Committee which met on May 2, 2016 on behalf of A. Thompson.

For Information:

- PharmD Program:
 - Research study on the Multiple Mini-Interview – Update: Findings from the research study, “The Multiple Mini-Interview: Predictive Validity for Performance in Pharmacy” indicate:
 - Predictive validity of MMI for PEBC OSCE Part II
 - GPA affirmed as a solid predictor for cGPA and PEBC Part I
 - PCAT as a predictor of performance on PEBC Part I and the Communication domain of Part II

The Admissions Subcommittee will discuss

- relative weights of pre-pharmacy average
- PCAT and MMI in the admissions index
- explore potential predictors of ‘at risk’ students in the professional program
- revisit, revise, re-affirm non-academic attributes assessed in the MMI

The 2010 cohort data showed age and number of years of university were predictors for PEBC Part I, however, having a degree was a negative predictor. Researchers will look closely at this interesting result with the 2011 cohort since having a previous degree was a positive predictor with other pharmacy literature.

- New English Subject Requirement: As of the 2017 admission cycle the Grade 12 English requirement will be replaced with one semester of university level English (literature/composition). The Admissions Subcommittee will discuss at the next meeting what competencies they would like students to have i.e., ‘writing’ or ‘English’ competencies. It was suggested that someone from the Health Sciences Writing Committee attend the next week to assist in the discussion of acceptable courses for the purpose of meeting the English subject requirement.
- PharmD for Pharmacists Program:
 - There have been three cohorts within the last year with the fourth cohort just receiving their admissions package.
 - Questions have been added to the interview process as there are some applicants who have been through the interview process several times. Some questions were changed as they were geared more towards the former combined BScPhm-PharmD program rather than those who had already graduated with a pharmacy degree and had more clinical experience. The interview process consists of five oral questions and one written station which can be administered in person or by Skype.
 - 100 students in total were admitted last year of which 60 were admitted this past academic year. The first cohort of graduates will graduate in November 2016.

S. Parna reported that the number of applicants over the last few years have remained constant and that the Faculty publishes a minimum grade of B- in order to apply to the undergraduate program.

A question was raised as to whether the Faculty would be eliminating the PCAT in the future as other pharmacy schools have done so. A. Cameron responded that this is still being discussed as there is still validity in the test and based on the number of applications received the PCAT requirement had not been a detractor. There was also a question about whether it would be valuable to offer early conditional offers to top high school students who indicated their intent to study pharmacy (currently a practice at the University of Waterloo). A. Cameron indicated that the Committee had briefly discussed this but they would need concrete numbers from Waterloo to determine if this was a viable option for this Faculty. However, applicants would still need to take the PCAT and undergo the MMI prior to being admitted into the program. It was suggested that this process would be worth looking into as the Faculty would not want to lose the best students to another pharmacy school because they received an early conditional offer.

While on the topic of predictors and in keeping with the spirit of academic support, a question was asked whether there was a pool of preceptors of unsuccessful students that could be polled in order to determine the common traits and issues these students demonstrated and experienced. The Dean indicated that the PharmD Program Director was exploring these issues and that there would be a working group of the Medication Therapy Management instructors that would develop and implement a capstone in order to identify these issues earlier in the program.

6.0 Report of the Committee on Academic Standing

I. Crandall presented the report of the Committee on Academic Standing for information which met 4 times and had one electronic meeting since the last report to Faculty Council.

From the September 16, 2015, meeting:

- PHM151H1 Early Practice Experience I grades were approved. Two students failed the course.
- PHM251H1 Early Practice Experience II grades were approved. Two students received non-numeric grades.
- Year 4 APPE grades in Blocks 1, 2 and 3 were approved. Three students failed and eight students received non-numeric grades.
- Final grades in PHM618H1 Educational Theory and Practice, PHM652H1 Contemporary Topics in Primary Care and PHM751H1 Direct Patient Care Rotation 1 were approved.

- Final grades for the Post-Baccalaureate PharmD and Combined BScPhm-PharmD programs in terms #4 and #5 of the 2014-15 academic year were approved. One student completed three outstanding APPE rotations in the Post-Baccalaureate program and is now eligible to graduate in June 2016. One student in the combined BScPhm-PharmD program completed a supplemental APPE rotation and is now eligible to graduate in June 2016.

From the November 29, 2015, meeting:

- Updated statistics for APPE Blocks 1, 2 and 3 and the Fail grade recommendations for Blocks 4 and 5 were approved. Four students failed an APPE rotation in Block 4 of 5.
- A motion that the Committee on Academic Standing encourages the PharmD Program Committee to explore the predictors of student success in APPE rotations was approved.

From the February 12, 2016, meeting:

- Updated statistics for Blocks 4, 5, 6 and 7, the Fail grade recommendations for Blocks 6 and the supplemental rotations were approved. There were eight fails and three non-numeric grades. Two supplemental rotations resulted in passing grades.
- The final grade in term #5 of the 2014-15 academic year in the Post-Baccalaureate Program was approved. This is the final students to graduate from this program.
- Final grades in the Fall 2015 term of the PharmD for Pharmacists Program were approved.

From the March 16, 2016, meeting:

- Fail grade recommendations for two students in APPE Block 8 were approved.
- Marks obtained by students in supplemental examinations from the Fall 2015 term in the PharmD for Pharmacists were approved.

From the April 7, 2016, electronic vote: (described in Item 2.0)

- Amendments to the following award records were approved:
 - Cirocco Bursary
 - Sidney and Elaine Kadish Bursary
 - Jack H. Stein Award
 - Leon Koffler Memorial Scholarship
- PHM414Y1 Community Practice Direct Patient Care course be counted/weighted as two of the four APPE course requirements for the purpose of determining the number of Honours grades achieved to graduate 'with Honours' in the 2015-16 academic year.
- The new Afro-Canadian Scholarship award was approved.
- The new Frank Kwicien Memorial Scholarship award was approved.

From the May 17, 2016 meeting:

- The report of the Year 4 Board of Examiners in the PharmD Program was approved.
 - Thirty-three students will graduate with Honours.
 - Two students failed a Block 10 rotation.
 - Nine students successfully completed supplemental rotations in Blocks 8, 9 and or 10.
- One student in the combined BScPhm-PharmD program requested to transfer back to the BScPhm program last year and is still in the process of completing an outstanding Structured Practical Experience Program (SPEP) rotation.
- A student approached the Faculty to request an exemption from the laboratory component of PHM241H1 Topics in Pharmaceutical Quality and Clinical Laboratory Medicine as he was a TA for the course and worked to create the current iteration of the course. The course coordinators were prepared to give the student a 'challenge examination' but were concerned that he would create an unfair advantage in any lab team work. This raised the question as to whether partial exemptions could be granted in a course. It was decided that this student would not be permitted a partial exemption from the laboratory component and that the student would be required take the entire course.

7.0 Report of the Curriculum and Assessment Committee

Z. Austin presented the report of the Curriculum and Assessment Committee which met twice and had two electronic meetings since the last report to Faculty Council.

For information:

- The following new courses in the PharmD for Pharmacists Program were approved:
 - PHM619H1 Physical Findings and Assessment (required course)

- PHM655H1 Contemporary Topics in Addictions and Mental Health (elective course)
- Revisions to PHM400H1 Transition to Advanced Pharmacy Practice Experience in the PharmD Program were approved.
- The following elective courses in the PharmD Program were de-listed:
 - PHM372H1 Fundamentals of Business Administration and Management
 - PHM380H1 Health Technology Assessment
 - PHM390H1 Marketing for Pharmacists
- The Committee received information from the PharmD Program Committee regarding:
 - Future plans for significant revisions to the online patient care process component of the Year 1 program that may require additional face-to-face contact hours.
 - Implementation of a common assessment form to be utilized by UofT, Waterloo and the Ontario College of Pharmacists (OCP) in assessment of clinical rotations. A. Lee and H. Halapy are leading this project. It was suggested that this assessment form also be offered to residency students.
 - Clarification of practices related to what electives/selectives students who fail Year 3 courses are eligible to complete.
 - An increase from 10 to 15 in the minimum number of students who must enrol in an elective course to make it feasible to offer.
 - PEBC examination results for the class of 2015.

8.0 Other Business

L. Raman-Wilms announced a new award in Teaching and Innovation as part of the Faculty's efforts to support professional, pedagogical development. This award, in the amount of \$2,500, will help create opportunities and develop new and exciting educational innovations. The deadline for submissions is Thursday, August 11, 2016.

Meeting adjourned: 1:51 p.m.