

Minutes of Faculty Council Meeting 272
Thursday, April 27, 2017
1:00 to 2:00 p.m.
Room 1210

Present: D. Dubins (Chair), S. Bjelajac Mejia, R. Bonin, H. Boon, A. Cameron, D. Cheng, I. Crandall, D. Croteau, M. Dunne, L. Dupuis, M. Erclik, O. Fernandes, S. Guilcher, J. Henderson, J. Kellar, J. Lake, A. Lee, R. Macgregor, R. MacDowall, A. Mills, S. Pang, K. Pardee, L. Raman-Wilms, M. Rocchi, M. So, K. Tan, M. Tadrous, A. Thompson, B. Thrush, J. Uetrecht, Sa. Walker, P. Wells, A. Woods, L. Chung (Recording Secretary)

Regrets: Z. Austin, L. Burry, S. Cadarette, T. Chalikian, E. Cicinelli, J. Farrell, C. Ho, L. Kotra, P. Lee, M. Nenadovich, G. Nichol, T. Oridota, E. Paradis, P. Pennefather, O. Pereira, J. Tso, J. Wells

1. Approval of Minutes of Meeting on September 30, 2016 and February 10, 2017

MOVED, that the minutes of the meeting on September 30, 2016, be approved.

CARRIED

MOVED, that the minutes of the meeting on February 10, 2017, be approved.

CARRIED

2. Report of the Executive Committee

D. Dubins relinquished Chair to J. Kellar, Vice-chair, to present the report of the Executive Committee.

For approval:

The Graduate Education Committee experienced difficulty in attaining quorum due to the large number of faculty required as described in Section 7(a) of the ByLaws. The Executive Committee voted and approved a recommendation by the Graduate Education Committee, in consultation with the Provost's office, to amend the membership to:

- Director of the Graduate Department of Pharmaceutical Sciences or designate (Chair)
- Dean, School of Graduate Studies (*ex officio*)
- Dean, LDFP (*ex officio*)
- Associate Dean of Education, LDFP or designate
- Coordinator of each Graduate Field
- Five Teaching Staff from each Graduate Field whose primary graduate appointment is in the Graduate Department of Pharmaceutical Sciences
- One representative of all Teaching Staff cross-appointed to the Graduate Department of Pharmaceutical Sciences
- One Graduate Student from each Graduate Field

All graduate faculty appointed in the Graduate Department of Pharmaceutical Sciences who are not on the Graduate Education Committee may attend the meetings for information but will not have voting privileges on items for approval.

MOVED: D. Dubins; **SECONDED:** R. Macgregor; **THAT**, the Graduate Education Committee membership as described in Section 7(a) of the ByLaws be amended and that the changes take effect at the next Committee turn-over date (July 1, 2017).

CARRIED

3. Report of the Striking Committee

The Chair thanked the Vice-chair for completing the difficult task of assigning individuals to the various Standing Committees and updating Council membership for the 2017-18 academic year. Documents with the proposed memberships were circulated ahead of this meeting.

MOVED: J. Kellar; **SECONDED:** J. Lake; **THAT**, the recommendations for the 2017-18 Faculty Council and Standing Committee membership lists be approved.

CARRIED

4. Report of the Faculty-wide Recruitment and Admissions Committee

A. Thompson presented the report of the Faculty-wide Recruitment and Admissions Committee. A list of non-academic attributes to be assessed throughout the admissions process were brought forward to the PharmD Program Committee for discussion, selection and approval. These attributes, along with the definitions and key words, will be provided to the interviewers during the admissions interviews in order to standardize their understanding of the specific attributes. The

key attributes included:

1. Accountability
2. Problem Solving
3. Communication (Written and Oral)
4. Conscientiousness
5. Emotional Intelligence
6. Resilience
7. Ethical Reasoning
8. Leadership

The candidates will only be provided with the attribute list (not the definitions or key words).

MOVED: A. Thompson; **SECONDED:** L. Raman-Wilms; **THAT**, the non-academic attributes to be assessed during admissions for the Doctor of Pharmacy program be approved.

CARRIED

5. Report of the Committee on Academic Standing

I. Crandall presented the report from the Committee on Academic Standing.

For approval:

Leo Weksler Award: new award to be awarded to an undergraduate student in Year 1, 2 or 3 who:

- holds a position on the Executive Team of the Imagine Clinic
- has participated in at least one other Pharmacy club in the same academic year
- has achieved at least Second Class Honours in that year

Students are only eligible to receive this award once. This award will be awarded annually for five years with each recipient receiving \$2,500.

MOVED: I. Crandall; **SECONDED:** J. Henderson; **THAT**, the Leo Weksler Award be approved.

CARRIED

For information:

- Grades in APPE courses for Blocks 4 to 7 in the PharmD program were reviewed and approved. Three students failed and are eligible to undertake a supplemental rotation.
- Grades in the PharmD for Pharmacists Program were approved. Four students failed a course and are eligible to write a supplemental examination; one student failed an experiential rotation and is eligible to undertake a supplemental rotation.

6. Report of the Curriculum and Assessment Committee

A. Cameron presented the report of the Curriculum and Assessment Committee.

For approval:

The Associate Dean, Education, brought forward motions to formally close the BScPhm and combined BScPhm-PharmD degree programs as they are no longer offered at the Faculty. There is currently one student remaining in the BScPhm program who is expected to complete the degree requirements by June 2018; consequently, the closing date for this program will be June 30, 2018. The effective closing date of the combined BScPhm-PharmD program will be June 30, 2017.

MOVED: A. Cameron; **SECONDED:** S. Bjelajac Mejia; **THAT**, the Faculty formally close the BScPhm program on June 30, 2018, and the combined BScPhm-PharmD program on June 30, 2017, be approved.

CARRIED

For information:

- The Committee accepted motions to accept changes to the following courses:
 - PHM105H1 MTM 1: re-weighting of mid-term and final examinations to emphasize on-line learning modules
 - PHM204H1 PCT 5: Cardiovascular Diseases: assessment format & delivery of workshops.
 - PHM240H1 The Science of PCT: this course is now on-line with minimal in-class sessions.
 - PHM302H1 PCT 7: Neuropsychiatry: introduction of DSM concepts.
 - PHM330H1 Preparation for APPE: delivery format to offer in winter term of Year 3, assessment format to numeric grades, changes in several assignments, course name change from “Transition to APPE” to its current title.
 - PHM350H1 PCT in Ambulatory Care: minor curricular changes and modifications in assessment weightings.
 - PHM325H1 PCT in Older Adults: removal of 5 quizzes and increase weight of final examination from 45% to 50%.

- PHM386H1 Mental Health and Addiction: lecture topics and assignment topics/format.
- PHM617H1 Selected Topics in Social and Administrative Pharmacy: update topics.
- PHM652H1 Contemporary Topics in Primary Care: remove duplication from other mandatory courses.
- PHM488H1 Independent Study Course in Social Administrative Pharmacy is a new required course offered to students enrolled in the combined PharmD-MBA program.
- The PharmD Program Committee is currently in the process of aligning grading schemes for all MTM courses.
- The Committee met to provide feedback on the Association of Faculties of Pharmacy of Canada revised Educational Outcomes for PharmD programs.

7. **Other Business**

There were suggestions to purchase naloxone kits, EpiPens and defibrillators for emergency use the Faculty. This will be brought forward to the Joint Health and Safety Committee for discussion.

Meeting adjourned: 1:33 p.m.