

Minutes of Faculty Council Meeting 274
September 29, 2017
3:00 to 4:00 p.m.
Room 1210

Present: D. Dubins (Chair), Z. Austin, J. Balendra, S. Bjelajac Mejia, R. Bonin, H. Boon, A. Cameron, K. Cameron, T. Chalikian, C. Cummins, S. Drodge, T. Freedman, K. Goodwin, J. Henderson, J. Lake, A. Mills, T. Oridota, S. Pang, E. Paradis, K. Pardee, M. Piquette-Miller, G. Schver, L. Singh, M. So, B. Sproule, A. Taddio, P. Tham, J. Thomas, P. Bansal, A. Thompson, B. Thrush, J. Wells, P. Wells, J. Wu, L. Chung (Recording Secretary)

Regrets: D. Croteau, O. Fernandes, S. Guilcher, C. Ho, J. Köhler, R. Macgregor, G. Nichol, J. Uetrecht, A. Woods

1. Chair's Remarks

The Chair welcomed new members to Council at its first meeting of the new academic year.

2. Approval of Minutes of the Meeting on June 21, 2017

MOVED: J. Henderson; **SECONDED:** T. Chalikian; **THAT**, the minutes of the meeting held on June 21, 2017, be approved.

CARRIED

3. Report of the Striking Committee

On behalf of the Chair of the Striking Committee, the Dean provided an oral report of the updates to the membership of Council and its various faculty-wide standing committees for the 2017-18 year.

MOVED: P. Wells; **SECONDED:** M. Piquette-Miller; **THAT**, the membership of Council and its standing committees for 2017-18 as presented by the Striking Committee be approved.

CARRIED

4. Report of the Committee on Academic

This Committee convened three times since its last report to Council.

FOR APPROVAL:

Report of the Pharm.D. Programme Committee

Amendment to an Award Record: Brusatin and Nagao Bursary

The Brusatin and Nagao Bursary was established in 2014 to be awarded, on the basis of financial need, to a student in Year 1 who has not completed a degree prior to entering the Pharm.D. programme. The donors of this award plan to make a further contribution to their original endowment of \$25,000. They therefore have requested that the award record be amended to indicate that the Brusatin and Nagao Bursary will be awarded, on the basis of financial need, to *one or more* students in Year 1 who have not completed a degree prior to entering the Pharm.D. programme.

MOVED: J. Wells; **SECONDED:** J. Henderson; **THAT**, the report of the Committee on Academic Standing be approved.

CARRIED

FOR INFORMATION:

Meeting of July 11, 2017

Pharm.D. Programme – Results of Supplemental and Make-up Examinations, Year 3

Supplemental and make-up examinations were held the week of June 26 to 30, 2017.

Nine students were eligible to write supplemental and/or make-up examination.

- Eight of those students passed and proceeded to Year 4.
- One student failed and must repeat the failed course in the fall 2017 term.

Meeting of August 17, 2017:**Pharm.D. Programme – Results of Supplemental and Make-up Examinations, Years 1 and 2**

Supplemental and make-up examinations were held during the week of July 31 to August 4, 2017.

Year 1

Thirty-seven students were eligible to write supplemental and/or make-up examination.

- Twenty-five students passed and were eligible to proceed to Year 2.
- Seven students failed and must repeat the failed course(s).
- Five students were eligible to write a make-up examination(s).

Year 1 Special Students

Three students were eligible to write supplemental and/or make-up examinations.

- Two students passed and are eligible to proceed to Year 2.
- One student was eligible to write a make-up examination.

Year 2

Twenty students were eligible to write a supplemental and/or make-up examination.

- Ten students passed and were eligible to proceed to Year 3.
- Eight students failed and must repeat the failed course(s).
- Two students were eligible to write a make-up examination(s).

Year 2 Special Students

Three students were eligible to write supplemental and/or make-up examinations.

- One student passed and is eligible to proceed to Year 3.
- One student failed and must repeat the failed course.
- One student received approval through the petition process to repeat the failed course rather than write a supplemental examination.

Report of the Board of Examiners, Year 4

Two students failed a Block 2 rotation and were eligible to undertake supplemental rotations.

Meeting of September 12, 2017**Pharm.D. Programme – Results of Supplemental and Make-up Examinations, Years 1 and 2**

Supplemental and make-up examinations were held in early September.

Seven students in Year 1 were eligible to write a supplemental or make-up examination.

- Five students passed and were eligible to proceed to Year 2.
- Two students who wrote make-up examinations failed the course and were eligible to write a supplemental examination.

One student in Year 2 was eligible to write two supplemental examinations. This student passed one of these examinations while the grade in the other course was not reported, thus the student was permitted conditional registration in Year 3 pending the outcome.

Report of the Board of Examiners, Year 1

Of the 235 students enrolled in PHM151H1 Early Practice Experience 1 during the summer 2017 session:

- 228 students passed the course.
- Seven students received a non-numeric grade of 'INC' (incomplete) pending receipt of the assessment forms from the preceptors.

One student who failed PHM151H1 in 2016 and did not complete a supplemental rotation in 2017 summer session was required to complete remedial activities followed by a supplemental rotation; pending the outcome, this student has been permitted conditional registration in Year 2.

Report of the Board of Examiners, Year 2

Of the 238 students enrolled in PHM251H1 Early Practice Experience 2 during the summer 2017 session:

- 230 students passed the course.
- Six students received a non-numeric grade of 'INC' (incomplete) pending receipt of the assessment forms from the preceptors.
- One student received a non-numeric grade of 'SDF' (standing deferred) after a successful petition to defer the completion of the rotation to a later date.
- One student failed and was eligible to undertake a supplemental rotation.

Report of the Board of Examiners, Year 3

One student was enrolled in PHM348H1 Intermediate Pharmacy Practice Experience and passed.

Report of the Board of Examiners, Year 4

The results from Blocks 1, 2 and 3 of Advanced Pharmacy Practice Experience (APPE) were approved.

Two students failed PHM402H1 Institutional Practice Direct Patient Care 2 and were eligible to undertake a supplemental rotation.

Eight students previously had failed one or more APPE rotations or had petitioned to take a leave of absence. These students successfully completed these rotations during the summer 2017 session and are eligible to graduate on November 7, 2017.

There was some discussion regarding the growing number of students who miss examinations and its frequency, followed by a question on whether this was a growing trend and how these numbers compare with other faculties. While the Faculty does not track these numbers, there is historical data that can be retrieved. If this is a trend, it may be useful in changing some of the admission selection processes. It was noted that this issue does not occur in the Faculty of Arts and Sciences as a student's progression does not depend on completion of a year.

5.0 Guideline for the Assessment of Effectiveness in Teaching in Promotion, Continuing Status and Tenure Decisions

Last year the University of Toronto Governing Council approved a policy with respect to academic promotions in the teaching stream. Evaluation of teaching effectiveness is a fundamental component of the career of teaching staff at the University and occurs regularly, during annual performance review as well as at career landmarks such as tenure, continuing status and promotion. The Guidelines for the Assessment of Teaching Effectiveness reflect the institutional and Faculty commitment to encouraging and supporting the highest standards of teaching, and to evaluating the teaching effectiveness of our teaching staff in a rigorous and multidimensional manner.

These Guidelines are intended to provide guidance on implementation of the following University of Toronto policies and procedures:

The University of Toronto Governing Council Policy and Procedures on Academic Appointments (June 26, 2015):
<http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Policies/PDF/ppoct302003.pdf>

The University of Toronto Governing Council Policy and Procedures Governing Promotions (April 20, 1980):
<http://www.governingcouncil.utoronto.ca/Assets/Governing+Council+Digital+Assets/Policies/PDF/ppapr201980.pdf>

The University of Toronto Governing Council Policy and Procedures Governing Promotions in the Teaching Stream (December 16, 2016):
<http://www.governingcouncil.lamp4.utoronto.ca/wp-content/uploads/2017/01/p0105-papfgp-2016-2017pol.pdf>

To provide clarity, these Guidelines are organized into four categories that reflect the different contexts in which teaching is reviewed:

- A. Tenure Review
- B. Promotion in the Tenure Stream and Promotion for Status Only appointees
- C. Continuing Status Review for Teaching Stream
- D. Promotion for Teaching Stream

All faculty were asked to review the Guidelines. The Guidelines must be approved through Council before proceeding to the Academic Board followed by the Provost's Office. It is the goal to have the Guidelines pass through the approval stages to take effect July 2018.

MOVED: Z. Austin; **SECONDED:** S. Bjelajac Mejia; **THAT,** the Guidelines for the Assessment of Teaching Effectiveness be approved.

CARRIED

6.0 Other Business

There was a call for approximately 400 volunteers for the admissions interviews in March and May 2018, of which 220 volunteers to interview potential candidates are needed. A survey will e-mailed electronically requesting volunteers and their availability.

The Pharm.D. for Pharmacists office co-opted the Director, Education Programs and Administrative Services, into the Pharm.D. for Pharmacists Program Committee.

Meeting adjourned: 3:51 p.m.