
Minutes of Faculty Council Meeting 276
Thursday, April 26, 2018
1:00 to 2:00 p.m.
PB 1210

Present: D. Dubins (Chair), J. Balendra, S. Bjelajac Mejia, H. Boon, A. Cameron, K. Cameron, T. Chalikian, D. Croteau, C. Cummins, S. Drodge, L. Dupuis, K. Goodwin, P. Grootendorst, L. Kotra, J. Lake, R. Macgregor, R. McDowall, A. Mills, E. Paradis, C. Peragine, M. Piquette-Miller, J. Reid-Burrell, R. Reilly, K. Richards, M. Rocchi, L. Singh, M. So, A. Taddio, J. Thomas, A. Thompson, B. Thrush, P. Tram, K. Vu, J. Wells, J. Wu, L. Chung (Recording Secretary)

Regrets: S. Angers, V. Arora, Z. Austin, P. Bansal, R. Bendayan, D. Cheng, L. Dolovich, O. Fernandes, S. Guilcher, J. Henderson, W. Hindmarsh, C. Ho, J. Kellar, J. Kohler, P. Lee, L. MacKeigan, G. Nichol, T. Oridota, S. Pang, G. Schver, P. Wells, T. Young

1. Chair's Remarks

The Chair opened the meeting by welcoming members and guests to the meeting.

2. Approval of Minutes of the Meeting on February 13, 2018

MOVED: A. Thompson; **SECONDED:** R. Macgregor; **THAT**, the minutes of the meeting held on February 13, 2018, be approved.

CARRIED

3. Report of the Executive Committee

FOR INFORMATION:

D. Dubins relinquished the chair to P. Grootendorst, Vice-chair, in order to present the report of the Executive Committee. This Committee met once since the last report to Council.

The Executive Committee met to discuss how to streamline the procedure for approving a new award record, and approving award record amendments for the Pharm.D. program.

The first challenge with the current approval process is that it is not in line with University-wide requirements nor with how other small single department faculties approve awards records. For example, the following Faculties do not currently approve awards records through their Faculty Councils:

- Public Health
- Dentistry
- Nursing
- Woodsworth College
- Kinesiology

The second challenge is the time span of approval. Seeking approval through the appropriate program committee, the Committee of Academic Standing, and then Faculty Council lengthens the approval process. Some awards have taken over a year to operationalize.

The third challenge is one of maintaining award record consistency with the signed agreement. Changes cannot actually be made to the award record by the various committees, as any changes would not be reflected in the original donor agreement. Similarly, it is not actually possible for any of the Committees or Faculty Council to decline to approve the award given that a legally binding contract between the donor and the University has already been signed.

The Executive Committee discussed proposed changes to the ByLaws of Faculty Council, involving removing Section 14(f) and (g) from the terms of reference of the Committee of Academic Standing in order to shorten the process:

Awards

- f) *The Committee shall review and recommend to Faculty Council the terms and conditions of new awards and award policies.*
- g) *The Committee shall receive reports from the Division of University Advancement (DUA) of minor changes to the terms and conditions of awards and award policies prior to their implementation.*

A motion was made to remove these sections but was withdrawn. A thorough conversation ensued. One discussion point was that a committee of council would be able to add value by identifying challenges or issues related to an award that others may have missed, despite being in alignment with University policies. One idea was to have the Executive Committee approve the awards on behalf of council, by electronic vote if necessary, in order to expedite the process and still provide Faculty Council input.

The Executive Committee was unclear on whether any changes could be made to an award record, given that the award record is a summary of a legal document that would already be a signed. The Executive Committee therefore withdrew the motion for future discussion once more details of the approval process are understood. Going forward, the Executive Committee will discuss and make recommendations on how the ByLaws can be improved to facilitate new award approvals and award record changes.

P. Grootendorst relinquished the chair back to D. Dubins.

4. **Report of the Striking Committee**

The Vice-chair provided preliminary membership lists of Council and the various standing committees for the 2018-19 session. A more complete list will be presented to Faculty Council for the June meeting.

5. **Report of the Committee on Academic Standing**

This Committee convened twice since its last report to Council.

FOR APPROVAL:

Report of the Pharm.D. Programme Committee

New Award Record: The Erwin Bonivart Bursary

Erwin Bonivart was born and raised in Hungary, where he trained as a pharmacist before emigrating to Canada. He completed his re-certification at the Faculty of Pharmacy and credits the University of Toronto with allowing him to pursue a rewarding career doing what he loved. Through a bequest in the amount of \$100,000, Mr. Bonivart has established the Erwin Bonivart Bursary. This bursary will be awarded to full-time undergraduate students at the Leslie Dan Faculty of Pharmacy on the basis of financial need.

MOVED: S. Bjelajac Mejia; **SECONDED:** T. Chalikian; **THAT**, the award record for the Erwin Bonivart Bursary be approved.

CARRIED

New Award Record: The Undergraduate Pharmacy Society Leadership Entrance Scholarship

The Undergraduate Pharmacy Society (UPS) is the student governing body that supports the academic, social, athletic and professional activities of the students of the Leslie Dan Faculty of Pharmacy. The Council of the UPS for 2016–2017 has established a scholarship to support and encourage leadership in the profession. It will be given annually to a student entering Year 1 of the Pharm.D. Programme based on demonstrated leadership and potential to contribute to the Faculty and the Profession of Pharmacy. The student must not have received another entrance scholarship, and the scholarship will not be awarded if a suitable recipient is not identified.

The amount of the award will be the annual income on an endowment of \$25,000.

MOVED: J. Wells; **SECONDED:** J. Lake; **THAT**, the award record for the Undergraduate Pharmacy Society Leadership Entrance Scholarship be approved.

CARRIED

Report of the Pharm.D. for Pharmacists Committee

Amended Award Record—C.S.H.P. (Ontario Branch) Pharm.D. for Pharmacists Award

This award will be given annually to a student who demonstrates excellence in patient care during his or her hospital experiential rotation(s) and has achieved high academic standing. It will be open to all students registered in the Pharm.D. for Pharmacists Programme who are eligible for graduation within the 11 months ending in June of the current year. Membership in the CSHP is not a requirement.

Nominations will be received from students in the Pharm.D. for Pharmacists Programme, and the recipient will be selected by the Awards Sub-committee of the Programme. Any student in the programme may nominate an eligible colleague, and self-nomination is permitted. The nomination must be accompanied by a letter of support from a preceptor who taught the student in an Advanced Pharmacy Practice Experience (APPE) hospital rotation that was taken as part of the requirements for the Pharm.D. for Pharmacists Programme. The Awards Sub-committee also will consider the grades obtained by the student over the course of the programme. This award will have a value of \$500 and will be paid directly to the recipient by the CSHP.

This award is an amended version of the record of a previous award given by the CSHP to a graduating student in the post-baccalaureate Pharm.D. Programme. That programme has been discontinued, and the earlier award was given last in 2015.

MOVED: J. Wells; **SECONDED:** C. Cummins; **THAT**, the amended CSHP (Ontario Branch) Pharm.D. for Pharmacists Award be approved.

CARRIED

FOR INFORMATION:

Pharm.D. Programme

Report of the Board of Examiners, Year 4

Blocks 4 to 7 (fall term) grades in the Advanced Pharmacy Practice Experience (APPE) courses were presented. Six students who failed a course(s) were eligible to attend a supplemental rotation(s).

There were no failures in any APPE course in Block 8.

Pharm.D. for Pharmacists Programme

Dr. Kathy Vu was named to the Committee in her capacity as the Director of the Pharm.D. for Pharmacists Programme. She will serve temporarily in place of the Programme Co-ordinator until one is appointed.

Report of the Board of Examiners

The programme includes a mix of didactic courses (500- and 600-series) and experiential courses or rotations (700-series). The former are graded on a numeric scale with a pass of 60%, and the latter are honours/pass/fail.

- 2017 summer term: one student failed PHM652H1 Contemporary Topics in Primary Care. This student may repeat the course or enrol in another pharmacotherapy course.
- 2017 fall term: two students failed PHM619H1 Physical Findings and Assessment, three students failed PHM654H1 Contemporary Topics in Oncology, and one student failed PHM654H1 Contemporary Topics in Cardiovascular Diseases.

All of the students who failed a didactic course were eligible to write a supplemental examination(s) and were allowed to proceed conditionally in the programme pending the outcome. A maximum of four supplemental examinations is permitted over the course of a student's programme.

There were no reported failures in the experiential rotations during Blocks 4 to 7.

Ten students completed all programme requirements and are eligible to graduate, one of them with Honours. Two received their degrees at the November convocation, and eight were eligible to graduate *in absentia* at the March convocation.

Combined Pharm.D.-M.B.A. Programme

One student successfully completed PHM488H1 (Independent Study in Social and Administrative Pharmacy) in the 2017 fall term, which corresponds to the fall term of Year 4 of the combined programme. That student also completed all courses offered in the first term of the M.B.A. Programme. Because the latter courses fulfil the requirements for selectives and electives in Year 3 of the Pharm.D. Programme, the student is eligible to graduate with the degree of Doctor of Pharmacy in June 2018.

6. Report of the Curriculum and Assessment Committee

FOR APPROVAL:

The Committee considered a proposal for a new graduate programme in the Master of Science in Pharmacy (M.Sc.Ph.m.) with an anticipated start date of September 2019. It has been designed as an advanced professional practice programme for pharmacists, developed in response to the need for future pharmacy practice leaders as expressed by academic institutions and academic hospitals. Graduates of the M.Sc.Ph.m. programme will lead the optimization of the provisions of pharmaceutical care at the patient and population level. As teachers, they will shape the development of current and future pharmacists.

This full-time, 24 month M.Sc.Ph.m. professional graduate programme will be comprised of three components with approximately eight months dedicated to each: in-class and on-line courses, a clinical practicum, and a research project. Students admitted to the M.Sc.Ph.m. programme will be required to hold a professional pharmacy degree from a Canadian Council for Accreditation of Pharmacy Programs (CCAPP)-accredited institution (or equivalent). Each student will have a primary supervisor supported by an advisory committee.

A key feature of this programme will be the flexibility to accommodate the defined area of practice each student wishes to pursue. The scheduling of program activities will be tailored to meet the needs of each student as much as possible, and it is likely that some will be undertaken concurrently (*e.g.*, one could be enrolled in courses while starting the clinical practicum). From the outset of the programme, students will be placed within the clinical and research settings at the practice site of their supervisors, primarily Toronto Academic Health Science Network (TAHSN) hospitals. TAHSN is a dynamic network of academic health organizations providing leading edge research, teaching and clinical care. TAHSN is comprised of the University of Toronto and 13 affiliated academic hospitals, each of which hold national and international standing as leaders in their particular fields. Together, these organizations work collaboratively to advance and sustain a shared academic mission of providing high quality patient care, conducting innovative research, offering world renowned top-quality education programmes, and participating in knowledge transfer activities. (see: <http://www.tahsn.ca/>)

The M.Sc.Ph.m. degree programme has been developed as an advanced professional practice program for pharmacists with a research-informed, scientific focus as the foundation of all its components. It has been developed to build upon our entry to professional practice degree programs (*i.e.*, the Bachelor of Science in Pharmacy programme which was offered from 1951-2011 and the current Doctor of Pharmacy programme). It is anticipated that 5-10 students will choose to enroll in the new M.Sc.Ph.m. programme each year. Only students ready to rise to the challenge of taking on leadership roles in clinical practice and education will be admitted to this programme.

The new M.Sc.Ph.m. programme will provide an opportunity for pharmacists to gain advanced clinical knowledge in a defined area of practice that will enable them to become clinical leaders in a wide range of patient care and professional settings. M.Sc.Ph.m. graduates will also hold leadership roles in quality improvement programs, the provision of education to pharmacy students and other health care providers and the development of pharmacy practice and health care services and policies.

Graduates of the M.Sc.Ph.m. who later decide to pursue an independent research career will be strong candidates for a subsequent Ph.D. degree.

The committee discussed the proposal and members brought forward several points which can be taken into consideration during the detailed implementation of the program. These points included methods for operationalizing the admission criteria, ensuring leadership content throughout the program, the availability of advanced therapeutic courses, clear direction with respect to the scope of the projects, supportive funding options for the students, and explicit policies for determining unsuccessful progress in the programme.

MOVED: S. Bjelajac Mejia; **SECONDED:** M. Piquette-Miller; **THAT,** the new graduate programme proposal for the Master of Science in Pharmacy (M.Sc.Pharm.) Programme (Version Date: April 23, 2018) in the Department of Pharmaceutical Sciences be approved.

CARRIED

7. Report of the Program Evaluation and Accreditation Committee

The Committee held an electronic vote to approve online course evaluation questions for the Pharm.D. for Pharmacists Programme in order to implement them for the 2018 winter term by the March 12, 2018, deadline as set out by the Centre for Teaching Support and Innovation (CTSI). These questions were:

1. The course instructor maintained a presence throughout the course.
2. The instructor was available for contact if needed.
3. Online tools used in this course supported my learning.

The Committee also discussed next steps of the online course evaluation process:

- The Pharm.D. Programme will develop program level questions and will work to have them approved in time for 2018 fall term courses.
- The Graduate Programme in Pharmaceutical Sciences will to develop questions to be implemented effective 2019.
- The International Pharmacy Graduate program will begin work on developing evaluation questions for this summer's end.

There was some discussion as to how to increase student participation in online course evaluations (*i.e.*, share with students how past comments are used to improve the course the following year, providing time in class to complete the evaluation, etc.).

The Committee was also provided with an update on the UTQAP process, discussed year-end report presentations for the upcoming May meeting and discussed the role of the Committee moving forward.

8. Other Business

A reminder that there will be a faculty and staff meeting on May 31, 2018, from 10:00 a.m. to 12:00 noon in room PB 850 followed by lunch in the atrium at 12:00 noon.

Meeting adjourned: 1:54 p.m.