

**Minutes of Faculty Council Meeting 277**  
**Wednesday, June 20, 2018**  
**11:00 a.m. to 12:00 p.m.**  
**PB 1210**

Present: D. Dubins (Chair), C. Allen, S. Angers, J. Balendra, S. Bjelajac Mejia, H. Boon, T. Brown, A. Cameron, K. Cameron, D. Croteau, C. Cummins, S. Drodge, L. Dolovich, L. Dupuis, O. Fernandes, P. Grootendorst, S. Guilcher, J. Henderson, M. James, P. Lee, R. Macgregor, T. Oridota, K. Pardee, C. Peragine, K. Richards, M. Rocchi, G. Schver, L. Singh, M. So, B. Sproule, A. Taddio, A. Thompson, P. Tram, J. Utrecht, Sa. Walker, J. Wells, L. Chung (Recording Secretary)

Regrets: V. Arora, Z. Austin, P. Bansal, R. Bendayan, D. Cheng, L. Dupuis, K. Goodwin, W. Hindmarsh, C. Ho, J. Kellar, J. Kohler, J. Lake, A. Mills, G. Nichol, M. Piquette-Miller, J. Reid-Burrell, S. Shao, J. Thomas, B. Thrush, K. Vu, P. Wells, J. Wu, T. Young, M. Zhang

Guests: M. Luu, S. Southon

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**OPENING REMARKS:**

The Chair opened the meeting by welcoming members and guests to the final meeting of Council for the current academic year. The Chair also welcomed the new Undergraduate Pharmacy Society president, Matthew Luu, to Council.

**1. Approval of Minutes, April 26, 2018**

**MOVED:** S. Bjelajac Mejia; **SECONDED:** J. Henderson; **THAT**, the minutes of the meeting held on April 20, 2018, be approved.

**CARRIED**

**2. Report of the Striking Committee**

The Vice-chair provided updated membership lists of Council and the various standing committees for the 2018-19 session.

**MOVED:** P. Grootendorst; **SECONDED:** C. Allen; **THAT**, the 2018-19 committee membership for Faculty Council and Standing Committees of Council be approved.

**CARRIED**

**3. Report of the Committee on Academic Standing**

This Committee convened twice since its last report to Council.

**FOR APPROVAL:**

MEETING OF 15TH MAY 2018

**Pharm.D. Program**

*New Award Record—Khalsa Humanitarian Award*

Manjit Hansra received the degree of B.Sc.Pharm. from the Leslie Dan Faculty of Pharmacy in 2003. He volunteered in the community during his time as a student at the Faculty and while working abroad as a community pharmacist. He also instilled the concept of SEVA, or 'selfless service,' by coordinating team-building volunteer activities with his management team. He has established this award to promote the concept of SEVA: that is, giving back to the community and serving those who need a helping hand, thereby allowing us to uplift society as a whole and to see the entire human race as one. The Khalsa Humanitarian Award will be given to a student in any year of the Pharm.D. Program who has demonstrated community involvement and volunteer service. No student may receive the award more than once. The award will not be given if a suitable candidate is not identified.

The value of the award will be the annual income on an endowment of \$25,000.

**It was moved, seconded and carried** that the award record for the Khalsa Humanitarian Award be approved.

**MOVED:** J. Wells; **SECONDED:** S. Bjelajac Mejia; **THAT**, the decision of the Committee on Academic Standing be upheld.

**CARRIED**

**FOR INFORMATION:**

MEETING OF 15TH MAY 2018

**Pharm.D. Program**

Grades for Advanced Pharmacy Practice Experience (APPE) in Blocks 8, 9 and 10 were approved. A motion was approved to empower the Faculty Registrar to accept passing grades from any conditioned students.

Results for the student enrolled in the combined Pharm.D.-M.B.A. program were approved.

Of the 234 students enrolled in Year 4 during the 2017–2018 session, 229 were eligible to graduate on 8th June 2018. Twenty-two of those students graduated with honours, which requires a cumulative GPA of at least 3.50 and Honours in at least 2.0 full course equivalents of Advanced Pharmacy Practice Experience.

Three additional students are eligible to graduate in June, as follows (see also below):

- One student who began the Pharm.D. Program with the 1T7 cohort;
- One student who was enrolled in the combined Pharm.D.–M.B.A. Program;
- One student who was enrolled in the B.Sc.Pharm. Program.

**Pharm.D. for Pharmacists Program**

Results from the Board of Examiners, Pharm.D. for Pharmacists Program were approved.

The Committee was advised that the co-ordinator of one of the courses had been directed to change the nature of the final examination from the problem-based, written-answer format of previous years to multiple choice. The question of jurisdiction over the format of examinations is to be considered at a future meeting of the Committee.

Twenty-three students have completed all of the requirements of the program and are eligible to graduate with the degree of Pharm.D., three of them with Honours. In addition, one student was eligible to graduate in November of 2017 but chose to defer her graduation until June of 2018.

MEETING OF 29TH MAY 2018

**Pharm.D. Program**

Results of the Board of Examiners, Years 1, 2 and 3 were approved.

Results for the student enrolled in the combined Pharm.D.-M.B.A. program were approved.

**Pharm.D. for Pharmacists Program**

Results of the Board of Examiners, Pharm.D. for Pharmacists Program, were approved.

**4. Report of the Curriculum and Assessment Committee**

This Committee convened once since its last report to Council.

**FOR INFORMATION:****Pharm.D. for Pharmacists Program**

*PHM653H1 Contemporary Topics in Oncology:* Revisions included topics covered in the course in order to reduce duplication in another course as well as changes in assessment methodologies.

*PHM619H1 Physical Findings and Assessment:* Revisions included adjusting the objective structured clinical examination (OSCE) to include demonstration of physical assessment techniques, adding a new topic and decreasing the scope of another topic, and changes in assessment methodologies.

**Graduate Education Committee**

Three new 0.5 full course equivalent (fce) elective courses were approved:

- Diagnosing Corruption in the Health Sector (Instructor: Jillian Kohler)
- Principles of Synthetic Biology (Instructor: Keith Pardee)
- Statistics for the Pharmaceutical Sciences (Instructor: Paul Grootendorst)

**5. Report of the Program Evaluation and Accreditation Committee**

This Committee convened once since its last report to Council.

This Committee reviewed its role in light of the new Education Office and re-confirmed its importance and suggested a review of processes to streamline with the Education Office.

At the meeting on March 24, 2018, the Committee received and reviewed annual reports from the Directors of the Office of Continuous Professional Development, Pharm.D. for Pharmacists program and the International Pharmacy Graduate program.

**Continuous Professional Development Program:**

The report included a summary of activities carried out in 2018, year in review infographic, logic model, and defined evaluation metrics.

**Pharm.D. for Pharmacists Program:**

A new director was named in September 2017 along with a new coordinator in January 2018, making the primary focus better understanding the state of the program and developing a program plan for 2018 – 2022. Next steps include looking more closely on experiential rotations with the Office of Experiential Education and modifying marketing to add a focus on program quality and developing a community around the Pharm.D. for Pharmacists program.

**International Pharmacy Graduate Program:**

The report included activities undertaken from May 2017 – April 2018 as well as on goals for the next year. The report focuses largely on the implementation of a renewed IPG program and modification of assessment to ensure results are more aligned with the Pharm.D. program.

The directors of the Pharm.D. and Graduate Education programs were unable to attend this meeting and will be submitting their annual reports at a future meeting in the next academic year.

**6. Communications Office: Social Media Report**

Over the last few months, the Communications office developed and co-ordinated a larger social media presence. K. Richards, Director, Communications, gave a brief presentation on the metrics, updates and progress of the Faculty's various social media channels. One strategy to grow the networks and increase engagement was to capitalize on visual big events such as convocation. As such, a videographer was hired to capture and film the days' events which were then posted online. Shortly after there was a noticeably increased engagement on the different channels.

The Communications office will be offering social media training to faculty and staff in the upcoming months as well as developing competence of social media strategies and a branded email signature to provide a unified look and to encourage receivers to connect with the Faculty on social media.

The Faculty of Pharmacy social media handles are:

- Twitter: [@UofTPharmacy](#)
- Facebook: [@UofTPharmacy](#)
- Instagram: [@UofTPharmacy](#)
- LinkedIn: [Leslie Dan Faculty of Pharmacy](#)

## **7. Graduate Education Committee**

The Graduate Education Committee convened four times since its last report to Council.

### **FOR INFORMATION:**

The new Master of Science in Pharmacy (M.Sc.Pharm.) degree program was approved by all levels of governance in the University of Toronto. This two-year program is intended to provide advanced practice education for pharmacists and will consist of course work, clinical and research experience. This program has an anticipated start date of fall 2019 and a maximum intake of 10 students each year.

Membership requirements for the Advisory Committees for students in the Ph.D. program were revised to include the supervisor(s) plus two additional members of the Graduate Committee. These are the same requirements for the M.Sc. program which remain unchanged.

Three new courses were approved as mentioned in the report of the Curriculum and Assessment Committee.

Income that graduate students earn as teaching assistants is no longer part of the departmental minimum stipend. This change arose mainly due to changes in the collective agreement of the University and the TA union that would have made it difficult to continue with the supervisor's contribution to the student's stipend.

## **8. Other Business**

There was no other business to report.

### **CLOSING REMARKS:**

The Chair thanked all members of Council, Chairs of the Standing Committees of Council, the Chairs of the sub-committees, and the council secretary for their valuable contributions over the past year. All 2018-19 Council members will receive information about upcoming meetings.

As reflected by the agendas of the meetings of this year the work of Faculty Council and its committees are crucial to the governance of our Faculty and their efforts are much appreciated.

As this was Dean Heather Boon's last Council meeting as Dean, the Chair thanked her for her unparalleled support to Faculty Council.

The Chair wished everyone a safe and restful summer.

**Meeting adjourned:** 11:55 a.m.