Minutes of Faculty Council Meeting 278
Wednesday, October 10, 2018
2:00 to 3:00 p.m.
PB 1210


OPENING REMARKS:

The Chair opened the meeting by welcoming members to the first meeting of Council for the current academic year.

1. Approval of Minutes, June 20, 2018

   MOVED: M. Luu; SECONDED: J. Wells, THAT, the minutes of the meeting held on June 20, 2018, be approved.

   CARRIED

2. Faculty Council Orientation

   The Chair presented an orientation of Faculty Council with an overview of the governance, its subcommittees and responsibilities.

3. Report of the Striking Committee

   The Vice-Chair presented updated Faculty Council membership and Standing Committees of Council lists for approval.

   MOVED: P. Grootendorst; SECONDED: R. Bendayan, THAT, the 2018-19 membership lists of Faculty Council and its Standing Committees, be approved.

   CARRIED

   It was clarified that all faculty members in the Graduate Department of Pharmaceutical Sciences are invited to attend Graduate Education Committee meetings but only the committee members can vote on items requiring approval. The Chair will follow up with the Director, Graduate Department of Pharmaceutical Sciences, to ensure that the graduate faculty list-serve is up-to-date and will invite all faculty to attend the Graduate Education Committee meetings.

   A question was raised as to whether appointments for external stakeholders expire or were automatically rolled over each term. Moving forward, Council will ask external stakeholders if they are willing to serve another term on Council or send a designate.

   The Continuing and Professional Education Programs Committee is an active committee but currently does not meet. The status of this committee will be reviewed when Council reviews and updates its constitution.

4. Report of the Committee on Academic Standing

   This Committee convened three times since its last report to Council.
FOR INFORMATION:

MEETING OF 10TH JULY 2018

Pharm.D. Program

Results from the Board of Examiners, Fourth Year

One student failed PHM401H1 Institutional Practice Direct Patient Care 1. This student was eligible to complete a supplemental rotation.

Results of Make-up and Supplemental Examinations, Third Year

One student passed two examinations and failed a third, which must be repeated. Another student passed one examination in an elective course and failed another in a selective course, which must be repeated or replaced by another elective course.

MEETING OF 16TH AUGUST 2018

Pharm.D. Program

Results of Make-up and Supplemental Examinations in First and Second Years

- Four students in First Year failed one supplemental examination each and must repeat the course.
- One Special Student in First Year was granted, through the petitions process, several opportunities to write a make-up examination and missed them. As per the Faculty’s policy on missed examinations the student was advised that the next opportunity to write a make-up examination would be in April 2019.
- Two students in Second Year failed a total of three supplemental examinations and must repeat those courses.
- One Special Student in Second Year wrote two make-up examinations and in each case failed the course. The student was eligible to write supplemental examinations in both courses.

Updated Results of Supplemental Examinations, Third Year

One student had written two supplemental examinations, passing one and failing the other. The student subsequently passed a second supplemental examination in the failed course and therefore was permitted to continue in Year 4.

Report of the Board of Examiners, Fourth Year

One student failed PHM402H1 Institutional Practice Direct Patient Care 2. This student was eligible to complete a supplemental rotation.

Pharm.D. for Pharmacists Program

One student failed a supplemental examination in a didactic course and may choose either to repeat the course or to substitute another. This was the student’s first of four possible supplemental examinations.

One student was absent from supplemental examinations in two courses and, in the absence of a petition, was assigned a grade of zero in each course.

Another student wrote supplemental examinations in two courses, passing one and failing the other. The student previously had repeated one failed course and substituted a different course after failing another. Because a maximum of two courses may be repeated or substituted over the period of the program, the student was denied further registration in the program.
MEETING OF 11TH SEPTEMBER 2018

Pharm.D. Program

Report of the Board of Examiners, First Year

All students enrolled in PHM151H1 Early Practice Experience 1 in the summer of 2018 passed the course.

Report of the Board of Examiners, Second Year

All students enrolled in PHM251H1 Early Practice Experience 2 in the summer of 2018 passed the course.

One student who failed PHM251H1 in 2017 completed a supplemental rotation during the summer term of 2018 and passed the course.

Report of the Board of Examiners, Third Year

One student enrolled in PHM348H1 Intermediate Pharmacy Practice Experience in the summer term of 2018 received a grade of Pass.

Report of the Board of Examiners, Fourth Year

Two hundred and twenty-nine students undertook a total of 456 rotations in Advanced Pharmacy Practice Experience (APPE) during Blocks 1–3 (i.e., 7th May to 17th August 2018).

Two students from the 1T7 cohort who were completing supplemental APPE rotations during the summer term of 2018 successfully completed the requirements of the Pharm.D. program and are eligible to graduate on 7th November 2018.

Pharm.D. for Pharmacists Program

Report of the Board of Examiners

Four students successfully completed one APPE rotation each in Blocks 1–3, and three students completed 2 rotations each. The seven students are eligible to graduate on 7th November 2018.

5. Report of the Curriculum and Assessment Committee

This Committee convened once via email communications in July 2018 to accommodate a change in request for a Fall term course.

FOR INFORMATION:

Pharm.D. Program

PHM310H1 Health Systems II – change the content in two lectures and the focus and nature of the assignments to accommodate content on health advocacy and the patient voice in health care.

6. Communications Office: Social Media Report

As of June 1, 2018, Twitter was the most established social media channel followed by Facebook, LinkedIn, and Instagram. After promoting these channels over the past few months, Twitter remains the most established social media channel as of October 1, 2018, followed by Instagram, Facebook and LinkedIn. The University’s channels are picking up the Faculty’s content more regularly which boosts the Faculty’s visibility. The Communications Office reported that Instagram was the most popular amongst students, thus will be using this channel more regularly to engage with students and faculty. The Communications office will strive to feature more research on the social media channels.
The Faculty of Pharmacy social media handles are:

- Twitter: @UofTPharmacy
- Facebook: @UofTPharmacy
- Instagram: @UofTPharmacy
- LinkedIn: Leslie Dan Faculty of Pharmacy

8. **Other Business**

The Interim Director, Professional Programs, reported that the Faculty is undergoing a cyclical review from the University of Toronto Quality Assurance Process (UTQAP). Dates for information sessions have been sent out to faculty and staff. On behalf of the Director, Education Programs and Administrative Services, the Interim Director, Professional Programs, thanked the faculty for contributing to the self-report which has been submitted to the Provost’s office and is being reviewed. Once the Faculty receives the feedback, the Faculty will have a complete draft for submission to the reviewers who will arrive at the end of November 2018 to meet with the various groups.

**Meeting adjourned:** 3:12 p.m.