

**Minutes of Faculty Council Meeting 265**  
**Friday, March 27, 2015**  
**10:00 a.m. to 12:00 p.m.**  
**Room 1210**

Present: D. Dubins (Chair), C. Allen, S. Anger, Z. Austin, H. Boon, A. Cameron, C. Crandall, C. Cummins, O. Fernandes, J. Kellar, J. Kohler, A. Lee, G. Luna, R. MacGregor, , G. Nichol, S. Pang, P. Pennefather, L. Raman-Wilms, M. Rocchi, B. Sproule, A. Thompson, B. Thrush, B. Wilson, Renée Luciw (Recording Secretary)

Guest: J. Ekins, M. James, M. Nenadovich, A. Schiavi

Regrets: L. Kotra, J. Wells

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The Chair welcomed Marvin James, Director, Office of Experiential Education, Maria Nenadovich, Alexandra Schiavi, and Ye Kaitai, Student Representative, to Council.

**1.0 Approval of Minutes of November 7, 2014**

**MOVED:** P. Pennefather; **SECONDED:** Y. Kaitai; **THAT**, the minutes of Faculty Council Meeting 264 held on November 7, 2014, be approved.

**CARRIED**

**2.0 Revised Leslie Dan Faculty of Pharmacy Academic Structure**

**For Information:**

H. Boon presented the new academic structure, developed in consultation with faculty members and the Provost. Changes reflect the Faculty's desire to streamline the academic structure and will be effective July 1, 2015:

- Closing the Associate Dean, Academic position
- Closing the Associate Dean, Professional Programs position
- Replacing the Associate Dean, Graduate position with a Director, Graduate Program position
- Creation of an Associate Dean, Education position
- Creation of a Director, PharmD position (staff or faculty position TBD)
- Discontinuing Faculty Divisions (program-related issues will be managed by Program Directors and Pharmacopoeia will play greater role in communicating to faculty members)

H. Boon noted she will regularly meet with Program Directors, Associate Deans and Chief Administrative Officer in addition to ongoing faculty and staff meetings. The faculty website is currently being revised so users can access information on key policies as well as a comprehensive list of faculty, staff, and descriptions of their responsibilities.

**3.0 Report of the Striking Committee**

The Chair reported that the Committee voted to nominate Tom Brown as the new Chair of Appeals.

**MOVED:** D. Dubins; **SECONDED:** B. Sproule; **THAT**, the recommendation of the Committee to nominate Tom Brown as the new Chair of Appeals be approved.

**CARRIED**

**4.0 Report of the Committee on Academic Standing**

I. Crandall reported The Curriculum and Assessment Committee met twice since the last report to Council.

**For Approval:**

- Committee for the Entry to Pharmacy Practice Degree Program (CEPPDP):
  - Grading Policy for Advanced Pharmacy Practice Experience (APPE) – revised wording to section v
  - Grading Policy for Advanced Pharmacy Practice Experience (APPE) – revised wording to section iv(a)

**MOVED:** I. Crandall; **SECONDED:** B. Wilson; **THAT**, the decision of the Committee on Academic Standing Committee be upheld.

**CARRIED (1 abstained)**

**For Information:**

**Report from the Board of Examiners**

- Entry to Practice Professional Degree Program – Year 4 (APPE rotation Blocks 4 and 5):
  - One-hundred and thirteen students received a grade of “Honours”, 232 received a grade of “Pass”, and 5 students received a grade of “Fail”.
  - Four students received a grade of “Fail” during Block 6 of their APPE rotations.
- Post-Baccalaureate PharmD Program:
  - Final marks obtained by full-time students in Terms #3 during the 2013-2014 Academic Year and Term #4 during the 2014-2015 Academic Year were approved.
  - Final grades in the courses PHM604, PHM609, and PHM615 as they reported by the Course Coordinators will be accepted by the PharmD Board of Examiners pending final grades are 70% or higher.
- Graduate Education Program
  - The report of the Graduate Education Program Committee will be deferred to the Committee on Curriculum and Assessment as its content falls within its terms of reference as stated in Section 14.C of the Faculty Council Bylaws.
- Entry to Practice Professional Degree Program – Year 4 (APPE rotation Block 8):
  - Three students received a grade of “Fail”.
- A few minor corrections were suggested for the submitted report.

**5.0 Report of the Committee on Curriculum and Assessment**

Z. Austin reported that the Committee met four times since the last report to Council.

**For Approval:**

**Report from Graduate Education Committee**

- Exit Seminar Requirement for PhD students – replaced with an open final oral presentation
- PharmD for Pharmacists course PHM606H (Contemporary Topics in Primary Care - Critical Appraisal) – accepted proposals for new course

**Report from the Committee for Entry to Practice Professional Degree Programs**

- Entry to Practice PharmD course PHM348H (Intermediate Pharmacy Practice Experience) – approved proposals for new course
- PHM388H (Medication Therapy Management 5) – approved recommendation to discontinue
- PHM386H (Mental Health and Addictions) – approved recommendation to separate into 2 elective courses

**MOVED:**Z. Austin; **SECONDED:** J. Kohler; **THAT**, the decisions of the Committee on Curriculum and Assessment be upheld.

**CARRIED**

**For Information:**

**Report from Graduate Education Committee**

The Committee tabled a recommendation from the Graduate Education Committee regarding changes to the composition of graduate student advisory committees. The recommendation was to reduce the number of members required on PhD and MSc student committees. The Committee was unable to achieve consensus on the desirability of this change. The Chair of Curriculum and Assessment voiced concerns over voting on a motion with a lack of graduate faculty representation on the Committee on Curriculum and Assessment. This point generated some discussion regarding why the motion was tabled. The Chair of Faculty Council indicated that the Committee on Curriculum and Assessment is welcome to consult graduate faculty on the matter, invite graduate faculty to their Committee meeting to speak on the motion, and also to form a subcommittee to investigate and report to the Committee.

**Report from the Committee for Entry to Practice Professional Degree Programs**

- PHM 400H (Transition to Advanced Pharmacy Practice Experience) – course modification to better prepare students for APPE rotations.
- The Curriculum and Assessment Committee reported that the CEPPDP provided updates on two new ideas for elective offerings (Minor Ailments, and Diversity in Culture and Equity in Practice). New course outlines will be brought forward for approval as they become available.
- Management/business topic areas -- committee to review content to ensure alignment with current practice and CCAPP requirements.

**6.0 Proposal for an Extra Departmental Unit Type D (EDU:D)**

Z. Austin summarized the proposal for a Centre for Practice Excellence (CPE) which was circulated to Faculty Council. The Centre for Practice Excellence at the Leslie Dan Faculty of Pharmacy will address issues impacting the future of health care and to lead this evolution in the profession. Built on the core objective of a patient-focused model of care, the Centre will unleash the potential of pharmacy by equipping those in the profession with skills to maximize clinical expertise, enhance quality of care, and improve patient outcomes by moving innovations into the health care system in a cost-effective manner. The proposed CPE will have three key foci: Evidence-informed Management Education, Transformational Research, and Practice Innovation.

The CPE's long-term financial sustainability will depend upon endowments and expendable funding. Pending approval by Faculty Council, fundraising initiatives and strategic planning can begin. Infrastructure requirements and opportunities to collaborate with local pharmacies were discussed.

**MOVED:**Z. Austin; **SECONDED:** B. Wilson; **THAT**, the proposal for the Centre for Practice Excellence be accepted.

**CARRIED**

**7.0 Other Business**

L. Raman-Wilms announced Heather Kertland's membership in the Committee for Entry to Practice Professional Degree Programs (CEPPDP) was renewed.

**8.0 Date of Next Meeting**

Friday, May 15, 2015

**9.0 Adjournment**

**MOVED:** C. Allen; **SECONDED:** D. Dubins; **THAT**, the meeting adjourn.

**CARRIED**

The meeting adjourned at 11:10 a.m.

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Secretary

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Chair

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Date