

**Amended Minutes of Faculty Council Meeting 256**  
**Wednesday, May 6, 2013**  
**1:00 p.m.**  
**Room 1210**

Present: L. MacKeigan (Chair), S. Anger, R. Bendayan, H. Boon, M. Bystrin, A. Cameron, K. Chow, I. Crandall, N. Crown, C. Cummins, L. Dresser, D. Dubins, T. Farquharson, J. Grant, P. Grootendorst, J. Henderson, D. Kalamut, H. Kertland, A. Lee, G. Luna, P. Macgregor, R. Macgregor, H. Mann, M. Nenadovich, G. Nichol, S. Parna, M. Piquette-Miller, L. Raman-Wilms, M. Rocchi, W. Seto, A. Thompson, B. Thrush, P. Wells, B. Wilson, S. Wu, D. Becevello (Recording Secretary)

Guests: Ruth Ross, Della Croteau

Regrets: V. Arora, Z. Austin, T. Chalikian, L. Delgado, L. Lavack, P. Lee, D. Moy, K. Mulherin, W. Nevers, S. Pang, B. Sproule, A. Taddio, J. Wells, M. Moleschi, C. Whiteside

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**1.0 Approval of Minutes of March 26, 2013**

**MOVED:** D. Kalamut; **SECONDED:** D. Dubins; **THAT**, the March 26, 2013 Faculty Council minutes be adopted with recommended amendments.

**CARRIED**

**2.0 Approval of Centre for Collaborative Drug Research (EDU-C)**

Ruth Ross, Chair of the Department of Pharmacology and Toxicology, presented information on the proposed Centre for Collaborative Drug Research, an new extra departmental unit type C (EDU-C) at the University of Toronto.

Participating collaborating University of Toronto divisions are the Faculty of Medicine, including the Department of Pharmacology and Toxicology and the Department of Psychiatry; the Leslie Dan Faculty of Pharmacy; and the Centre for Addiction and Mental Health (CAMH). The plan is for the Centre to expand to other institutional partners in the future.

Creation of the Centre for Collaborative Drug Research (CCDR) will significantly enhance collaboration and interactions among drug research scientists across the University with the aim to increase research innovation, knowledge creation, dissemination and clinical translation in pharmacology. The proposed initial research themes are new drug targets in neurobiology; pharmacogenomics, epigenetics and personalized pharmacotherapy; and natural products in health and disease.

The proposal for the Collaborative Drug Research Centre was approved by the Faculty of Medicine Council in April.

**MOVED:** H. Mann; **SECONDED:** J. Henderson; **THAT**, Faculty of Pharmacy participation in the Centre for Collaborative Drug Research (EDU-C) in conjunction with the Faculty of Medicine and the Centre for Addiction and Mental Health be approved.

**CARRIED**

### **3.0 Report of the Executive Committee**

Rob Macgregor assumed position of Chair while Linda MacKeigan presented the report of the Executive Committee.

The Executive Committee, acting for Council, conducted an e-vote over the period of April 22-26, 2013 on a revised grading policy for components of experiential education in the Faculty's undergraduate professional program. The policy had been approved by the Academic Standing Committee at its March meeting pending minor changes, which were approved by a subcommittee on April 10, 2013. The Executive Committee voted unanimously in favour of adopting the grading practices policy.

### **4.0 Report of the Curriculum and Assessment Committee**

Rob Macgregor presented the report of the Curriculum and Assessment Committee on behalf of the Chair, Zubin Austin.

The Committee approved the following items at its April 24<sup>th</sup> meeting:

1. A new course outline for PHM302H (Pharmacotherapy 7 (Neuropsychiatry))
2. A new course outline for PHM340H (Toxicology)
3. A new course outline for a Fall Elective course, The Power of Politics of Global Pharmaceutical Policy
4. A new course outline for PHM305H (Medication Therapy Management 4), which will focus on Motivational Interviewing and Optimization of Scope of Practice
5. A modification to the assessment methods for PHM459H (Institutional Pharmacy Practice Management Elective) to make it logistically feasible for students in both years III and IV to take this course
6. A modification to the assessment methods for PHM463 (Pharmacotherapy in Obstetrics and Gynecology Elective) to make it feasible for students in both years III and IV to take this course
7. A revised course outline for PHM604H (Advanced Pharmacokinetics - Application) in which changes to the assessment system for the course were made to address concerns that students' final grades may have been unusually high

**MOVED:** R. Macgregor; **SECONDED:** A. Lee; **THAT,** the above items be approved.

**CARRIED**

The Committee discussed the following items:

1. The Admissions Subcommittee of the BScPhm Program Committee presented a document titled "Essential Skills and Abilities of the Study and Practice of Pharmacy", designed to assist prospective applicants and current students in better understanding the realities and demands of pharmacy education and practice. This document will be presented to the Faculty-wide Committee on Admissions and Recruitment.
2. Students in the new entry-to-practice Pharm D program will participate in the week-long Interprofessional Education Pain Curriculum in the spring semester of Year III.

### **5.0 Report of the Academic Standing Committee**

No report was presented.

**6.0 Report of the Striking Committee**

No report was presented.

**7.0 Report of the Program Evaluation and Accreditation Committee (PEAC)**

Maria Bystrin presented the report of the Program Evaluation and Accreditation Committee based on items discussed at its January and April 2013 inaugural meetings.

- The Committee reviewed past history of program evaluation at the Faculty which primarily consisted of the work of the Program Evaluation Advisory Group (2009) and the current practices as described in the 2012 CCAPP submission.
- The format for Program Standing Committee annual reports to the Program Evaluation and Accreditation Committee was discussed. It was felt that it would be best to develop reports around the similar template of the UTQAP.
- A student has been hired to update the Curriculum Mapping document.
- The Committee agreed that a designated person with expertise in program evaluation should be retained to assist in the development of a framework. The intent is that this individual would work directly with the Associate Deans and Directors to assist in determining a framework and identifying important questions.
- Consistent with U of T policy, an online course evaluation (student feedback) form will be implemented at the Faculty in fall 2013. Course coordinators will have the opportunity to customize the form by adding questions.
- A sub-committee of PEAC will review and participate in preparing the final response to the CCAPP report which is due May 24, 2013.

It was suggested that we need to communicate to students what we use the course evaluation forms for. In particular they should know that course evaluation ratings and comments are read by the Dean and the PTR Teaching Committee.

It was also suggested that it is good practice for course coordinators to communicate to current students the previous year's comments and what was done to address them. It was further suggested that in the interest of quality improvement and closing the feedback loop a mechanism be developed to also communicate those changes to the class that provided the comments.

**8.0 Other business**

**8.1 Nominations for Chair and Vice-Chair of Council**

The Chair indicated that we are still seeking nominations for Chair and Vice-Chair for Council. A new Chair and Vice-Chair must be appointed at the June 20, 2013 meeting of Council.

**8.2 Access to Course Materials**

Rob Macgregor proposed that all teaching staff and faculty have access to Blackboard sites for all courses in the Faculty. It was suggested that this proposal be taken to the Curriculum and Assessment committee.

**8.3 Association Dean, Professional Programs**

Dean Mann reported that Lalitha Raman-Wilms will be on leave from July 2013 – December 2013 and from July 2014 – December 2014, and that Beth Sproule has agreed to cover some of Lalitha's responsibilities during that time.

**9.0 Next Meeting**

June 20 at 1:00 p.m.

Meeting Adjourned at 2:00 p.m.