

Minutes of Faculty Council Meeting 259
February 13, 2014
10:00 a.m.
Room 1210

Present: L. MacKeigan (Chair), C. Allen, Z. Austin, D. Boampong, M. Bystrin, S. Cadarette, A. Cameron, T. Chalikian, I. Crandall, N. Crown, L. Dresser, D. Dubins, O. Fernandes, T. Gomes, J. Grant, J. Henderson, J. Kellar, H. Kertland, R. McDowall, M. Moleschi, D. Moy, S. Parna, R. Reilly, W. Seto, B. Sproule, A. Taddio, J. Wells, P. Wells, B. Thrush, M. Wanis, D. Becevello (Recording Secretary)

Guests: B. Stevens

Regrets: V. Arora, R. Bendayan, H. Boon, L. Delgado, P. Grootendorst, D. Kalamut, J. Kohler, L. Lavack, G. Luna, S. Li, P. Macgregor, K. Nataprawira, M. Nenadovich, P. Pennefather, M. Piquette-Miller, L. Raman-Wilms, A. Sage, K. Tan, J. Uetrecht,

1.0 Approval of Minutes of November 8, 2013

MOVED: Z. Austin; **SECONDED:** C. Allen; **THAT**, the Faculty Council minutes of November 8, 2013 be approved.

2.0 Centre for the Study of Pain (UTCSP): Proposal for an EDU-C

B. Stevens, Director of the Centre for the Study of Pain provided background information on the Centre, which was founded at the University of Toronto in 2000 and is supported by the Faculties of Dentistry, Medicine, Nursing, and Pharmacy. The Faculty of Dentistry has been the lead faculty since the Centre's inception. The four strategic areas of the Centre are education, research, knowledge, and network building and sustainability.

The UTCSP has functioned as an EDU-C since its inception, yet has not had this formal status. The proposal for the EDU-C has been discussed with the Deans of the 4 participating Faculties and has been sent to them for their review and approval. The Faculty of Dentistry Council has already approved the status of the University of Toronto Centre for the Study of Pain as an EDU:C with the Faculty of Dentistry as lead Faculty.

MOVED: A. Taddio; **SECONDED:** Z. Austin; **THAT**, the Leslie Dan Faculty of Pharmacy remain a collaborating partner in the University of Toronto Centre for the Study of Pain and approve its change in status to an EDU-C.

CARRIED

3.0 Report of the Curriculum and Assessment Committee

Z. Austin reported that the Committee met three times since the last Faculty Council meeting. The following items were presented for information.

3.1 Approval of recommendations from the Entry to Professional Practice Degree Program Committee (EPPDPC):

- 6 new elective/selective courses:
PHM 352H (Pharmacotherapy for Older Adults Selective)

PHM 360H (Personalized Medicine Selective)
PHM 370H (Community Pharmacy Management Selective)
PHM 384H (Teaching and Learning Elective)
PHM 385H (Diabetes Care Elective)
PHM 386H (Mental Health and Addictions Elective)

- one new compulsory course, PHM 400H (Transition to Advanced Pharmacy Practice Experience), which will be taught immediately following completion of third year courses and prior to commencing Advanced Pharmacy Practice Experience rotations.
- revision of PHM 105H (Medication Therapy Management I) to include 2 additional hours for compounding and conducting MedsChecks
- evolution of the current exit examination requirement for Calculations into a 13-hour (0.25 credit) course for the class of 1T8 and all future cohorts.
- modification of the assessment scheme for PHM 204H (Pharmacotherapy 5: Cardiovascular Disease).
- change in course codes/numbers for the Advanced Pharmacy Practice Experience (APPE) courses.

3.2 Approval of a recommendation from the Post-Baccalaureate Professional Degree Program

- modification of the assessment scheme for PHM 607H (Health Systems Context for Pharmacy Practice).

4.0 Report of the Academic Standing Committee

J. Wells reported that the Committee met three times since the last Council meeting.

Items for approval

4.1 Entry to Professional Practice Degree Program

4.1.1. Bursary Funds

The sum of all funds available for bursaries in 2013–2014 is \$308,843, which includes the Ben Cohen Fund, \$182,142; the OSOTF Annual Fund, \$17,566; the Shoppers Drug Mart Award, \$38,572; and amounts from various other funds, \$70,563.

MOVED: J. Wells; **SECONDED:** J. Henderson; **THAT**, bursary funds in 2013-2014 be allocated using the same formula as in 2012-13.

CARRIED

4.1.2 Grading Practices

PHM 400 ('Transition to Advanced Pharmacy Practice Experience')

This one-week course will comprise 35 hours (didactic lectures, 6 h; large group problem-based or case-based learning, 18 h; tutorials, 6 h; online study, 5 h), and the grading will be Pass/Fail. To pass the course a grade of Pass is required in each of five assessments. Students who fail are to write a supplemental examination in each failed component. Upon failing a supplemental examination, a student will be required to repeat the course in the next academic year.

Approval to forego a final examination was sought on the grounds that the course is to be in effect a review and consolidation of topics presented elsewhere in the curriculum. Failures were expected to be rare, and it was argued that the consequences of a failed supplemental examination were reasonable. The possibility of identifying the exercise as a 'preparation session' rather than a formally constituted course was considered undesirable owing to the absence of rules and academic standards governing such informal formats.

MOVED: J. Wells; **SECONDED:** D. Moy; **THAT,** the course entitled 'Transition to Advanced Pharmacy Practice Experience' (PHM 400) be exempt from the normal requirement for a final examination.

CARRIED

Advanced Pharmacy Practice Experience (APPE) Courses

The Committee considered an inaugural grading policy for APPE provided in an Appendix to the Committee's report along with a comparison with the policy for the Structured Practical Experiential Program in the BScPhm program.

MOVED: J. Wells; **SECONDED:** D. Dubins; **THAT,** the grading policy proposed for Advanced Pharmacy Practice Experience (APPE) be approved with the inclusion of the following additional information: that the cost of a supplemental rotation will be charged to the student in accord with normal University policy; that there are two types of APPE, Direct Patient care (DPC) and Non-direct Patient Care (NDPC); and that the time allowed for submission of a petition will be seven calendar days from the occurrence.

CARRIED

4.1.3 New Awards

Three new awards were proposed. The Dr. Heather Boon Scholarship will be awarded to the student with the highest final grade in PHM110H1 (Health Systems 1). The Tom Chin Clinical Leader Award will be given annually to the student in the fourth year who achieves the highest total grade in the seven required pharmacotherapy courses and who also is the recipient of a Gordon Cressy Student Leadership Award. The Dina Dichek Pharmacotherapy Scholarship will be given annually to a student in the second year who has achieved First Class Honours in that year and the highest overall standing in PHM201H1, PHM202H1, PHM203H1 and PHM204H1.

MOVED: J. Wells; **SECONDED:** D. Moy; **THAT,** that the new award records be approved.

CARRIED

4.2 Graduate Program

4.2.1 New Award

The Edward A. Simmons Phm.B. 1919 Pharmacy Fellowship award has been established by Wayne L. Simmons in honour of his father, a 1919 graduate of the Ontario College of Pharmacists.

MOVED: J. Wells; **SECONDED:** M. Bystrin; **THAT,** that the new award record be approved.

CARRIED

Items Presented for Information

4.3 General

- A policy for dealing with marginal failing grades (57-59%) in individual courses was approved by the committee and will be presented to Council at a future meeting.
- Results of a study on the processing of completed SCANTRON forms in one course was reported to the committee; a 3% inaccuracy rate was found. This finding generated discussion amongst Council members and the Committee Chair was asked to bring the issue back to his Committee to identify recommended actions.
- The Committee considered a request from the Chair of the Entry to Professional Practice Degree Programs Committee that supplemental examinations for Year 3 fall courses in the entry to practice Pharm.D. program be written during the first week of July. The Committee concluded that it was not in a position to give proper consideration to this request and referred it back to the Entry to Professional Degree Programs Committee for further consideration.

4.4 Approved Board of Examiners' Reports

4th year, BScPhm Program

- Three students failed one course each in the fall term and were eligible to write supplemental examinations. One student received the designation Grade Withheld Pending Review due to a possible academic offence and it was recommended the student be permitted to proceed to SPEP until the issue was resolved. The student subsequently passed the course.
- Overall results for the fall term were presented. Seventy students will graduate with Honours; 3 students failed one course each and were eligible to write supplemental examinations; 1 student successfully completed an outstanding course from the fall term and proceeded to SPEP in January.
- One student from the Faculty of Pharmaceutical Sciences, University of British Columbia, enrolled in and passed six courses in the fall term. The courses will be accepted as credit toward her degree from the University of British Columbia.

Combined BScPhm/Post-baccalaureate PharmD Program

- 2012-2013 academic year – one student in Term 2 failed supplemental examinations in two courses and therefore must repeat each course at the next opportunity. Seven students in Term 3 received grades of 'Pass' or 'Honours' in four courses.
- 2013-2014 academic year, Term 1- All students passed PHM 605 and PHM 612. All 32 students enrolled in PHM528 and PHM529, passed these courses. Of the 38 students enrolled in PHM601 one student failed the course and can choose either to write a supplemental examination and continue in the combined programme or to enrol in SPEP and continue in the B.Sc.Phm. programme. All 38 students enrolled in PHM 611 passed the course. All 32 students enrolled in each of PHM525, PHM528 and PHM529, passed these courses.
- 2013–2014 Academic Year, Term 4 - All students passed PHM 609. The 32 students enrolled in both PHM604 and PHM615 passed these courses. The 25 students enrolled in one of six experiential rotations (i.e., PHM712–715, PHM731 or PHM741) all passed their rotation.

Part-time Post-Baccalaureate Program

- 1 student passed PHM 717
- 3 students were enrolled in 3–5 experiential rotations each, and all passed in each case.

5.0 Report of the Recruitment and Admissions Committee

D. Moy presented the report of the Admissions Committee on behalf of L. Lavack. The Committee met once since its last report to Council and approved the following item for recommendation to Council.

Our undergraduate professional program has had the admission requirement that applicants have at least one year of a 5 full credit course load. Over the years, there have been many cases where applicants did not meet the 5-course load requirement, but were close with at least 4.0 full-course equivalents (FCEs), and may have been considered [for admission]. Applicants who may otherwise have been good candidates may not have applied due to this requirement.

MOVED: D. Moy; **SECONDED:** Z. Austin; **THAT**, the admissions requirement wording be changed to “Preference will be given to Candidates with a proven ability to successfully carry a full-time course load (i.e., a minimum of 5.0 full credit course equivalents in the regular academic year).”

CARRIED

For information:

- The Graduate Department has seen one of its highest admission rates this academic year along with an increase in the total number of international students.
- Enrollment numbers for the International Pharmacy Graduate (IPG) program are decreasing. It may be that IPGs are going to other provinces to qualify for licenses where such courses are not required.
- The Committee received a presentation from A. Cameron and A. Herbert on evaluation of our Multiple Mini Interviews as a student selection tool.
- A sub-committee, chaired by L. Lavack, has been struck to work on developing a Faculty-wide recruitment strategy.

6.0 ByLaw Changes

MOVED: L. MacKeigan; **SECONDED:** J. Henderson; **THAT**, the name of the newly renamed Entry to Professional Practice Degree Programs Committee be changed to the Entry to Practice Professional Degree Programs Committee, which would be consistent with the newly renamed Post-Baccalaureate Professional Degree Programs Committee.

CARRIED

7.0 Nomination for Chair of Council

David Dubins has been nominated as Chair of Faculty Council. No other nominations were received in advance of the meeting or when the Chair called for nominations from the floor. David Dubins was therefore declared the Chair of Faculty Council by unanimous consent.

8.0 Other Business

8.1 University of Toronto Quality Assurance Program (UTQAP) report

- M. Bystrin reported that the Provost has received the UTQAP from our site reviewers and that our response is required by March 10, 2014. All faculty and staff, as well as students, have access to the UTQAP report. The University must provide an annual report of all academic programs reviewed to the Ontario Ministry of Health and Long-Term Care.

8.2 Chair of Faculty Council

- Z. Austin thanked L. MacKeigan for her leadership role as Chair of Faculty Council since January 2010.

Meeting adjourned: 11:28 a.m.