

Minutes of Faculty Council Meeting 263
September 12, 2014
1:00 p.m.
Room 1210

Present: D. Dubins (Chair), C. Allen, R. Bendayan, T. Brown, M. Bystrin, A. Cameron, I. Crandall, C. Cummins, L. Dresser, O. Fernandes, J. Henderson, D. Kalamut, H. Kertland, J. Kohler, A. Lee, P. Lee, R. Macgregor, L. MacKeigan, A. Malek, R. McDowall, N. Mitsakakis, G. Nichol, S. Parna, W. Seto, B. Sproule, B. Thrush, J. Wells, S. Wu, S. Youssef, D. Becevello (Recording Secretary)

Guests: L. Balneaves, J. Ekins

Regrets: V. Arora, T. Chalikian, L. Delgado, P. Grootendorst, J. Kellar, G. Luna, P. Macgregor, M. Moleschi, S. Pang, M. Rocchi, A. Taddio

1.0 Approval of Minutes of June 23, 2014

MOVED: S. Wu; **SECONDED:** J. Henderson; **THAT**, the Faculty Council minutes of June 23, 2014 be approved with the recommended amendments.

CARRIED

2.0 Proposal to Close Canadian Interdisciplinary Network for Complementary & Alternative Medicine Research (IN CAM) as an Extre-Departmental Unit Type 'C' (EDU:C)

The Complementary and Alternative Medicine Research EDU-C in the Leslie Dan Faculty of Pharmacy was established in February 2008. The primary purpose of this EDU-C was to operate the Canadian IN-CAM Research Network. The Canadian Interdisciplinary Network for Complementary and Alternative Medicine Research (IN-CAM) is an interdisciplinary collaborative research network, created to foster excellence in CAM research. It began as a Canadian Institutes of Health Research-funded 5-year Interdisciplinary Capacity Enhancement team grant in January 2003 led by Drs. Heather Boon (University of Toronto) and Marja Verhoef (University of Calgary). The primary objective of the EDU-C was to facilitate, support and create high-quality, interdisciplinary, collaborative CAM research and build CAM research capacity. It was hoped that the IN-CAM EDU-C would generate new synergies between University of Toronto faculty, staff and students interested in exploring rigorous, innovative ways of assessing CAM.

The IN-CAM EDU-C has been so successful that it has led to two other initiatives which mean the EDU-C in its current form is no longer needed. The first initiative is the proposal to establish a Centre for Integrative Medicine EDU-C that is a collaboration between the Leslie Dan Faculty of Pharmacy (the lead Faculty), the Faculty of Medicine and the Scarborough Hospital. This newly proposed Centre has a broader scope and range of activities than the original IN-CAM EDU-C. The second initiative is that the IN-CAM Research Network which the EDU-C was established to run is being reorganized to move from a national network to become the Canadian Chapter of the International Society of Complementary Medicine Research in order to highlight Canadian research and researchers and facilitate networking across the globe. Since the work of the current IN-CAM EDU-C will be continued in these two new initiatives, it is recommended that the IN-CAM EDU-C be closed.

The IN-CAM network is having its bi-annual Research Symposium on November 6-8, 2014. This will provide the public venue for formally announcing the reorganization of the network into the Centre for Integrative Medicine and the Canadian Chapter of the International Society of Complementary Medicine Research. This public announcement follows 2 years of strategic planning and consultations with IN-CAM members and partners to come to the decision to re-structure in this manner. Following the Symposium, the IN-CAM administrative team will complete all outstanding IN-CAM projects and all funds remaining in the EDU-C account on December 31 will be transferred to the new Centre for Integrative Medicine EDU-C.

Effective Date of Closure: It is recommended that the Canadian Interdisciplinary Network for Complementary & Alternative Medicine Research (IN-CAM) as an Extra-Departmental Unit type 'C' (EDU C) of the Leslie Dan Faculty of Pharmacy at the University of Toronto be closed as of **December 31, 2014**.

MOVED: H. Boon; **SECONDED:** M. Bystrin; **THAT,** the Canadian Interdisciplinary Network for Complementary & Alternative Medicine Research (IN-CAM) as an Extra-Departmental Unit type 'C' (EDU C) of the Leslie Dan Faculty of Pharmacy at the University of Toronto be closed as of December 31, 2014.

CARRIED

The proposed Centre for Integrative Medicine (CIM) will be an inter-disciplinary academic unit of the Faculty of Medicine and the Leslie Dan Faculty of Pharmacy and will have Extra-Departmental Unit (EDU) Type C status at the University of Toronto (U of T). For administrative and accountability purposes the lead Faculty will be the Leslie Dan Faculty of Pharmacy. The effective date proposed is September 13, 2014.

The purpose of the CIM is to develop and implement inter-disciplinary collaborative academic agendas in both research and education. Research will focus on the following four areas:

1. Natural health product discover research (in collaboration with the Centre for Collaborative Drug Research);
2. Clinical Trials to explore effectiveness and efficacy of natural health products
3. Health Services and policy research exploring models of evidence-informed integration of CAM and conventional medicine;
4. Interprofessional education and knowledge translation research as it applies to integrative medicine.

The health professions education focus of the CIM will be to enhance the understanding of health professionals trained in conventional Western medicine about CAM and its role in the holistic approach to evidence-informed, patient-centered care. This will occur across the spectrum of health professions education including undergraduate education, residency training, graduate education, continuing education and faculty development through a variety of courses and initiatives.

The new CIM will engage in natural products discovery science, clinically oriented research and health professions education focused on investigating and blending of evidence-informed CAM and conventional Western medicine to improve health outcomes.

MOVED: H. Boon; **SECONDED:** S. Wu; **THAT,** the Proposal to Establish the Centre for Integrative Medicine as an EDU:C be approved.

CARRIED

3.0 Report of the Executive Committee

D. Dubins relinquished the Chair to L. MacKeigan to present the report of the Executive Committee.

The Executive Committee approved members of the Faculty Council, and the Faculty Wide Standing Committees and Program Committees via an e-Vote to the Executive Committee in order to meet the September 1st committee membership turn-over described in Section 3(d) of the ByLaws.

4.0 Report of the Academic Standing Committee

J. Wells reported that the Committee met twice since its last report to Council on June 23, 2014. The following items were presented for approval:

Entry to Practice Professional Degree Program

Report of the Committee for Entry to Practice Professional Degree Programs—PHM325H1
(Aboriginal Issues in Health and Healing)

This course was taught in the former B.Sc.Pharm. Programme for 22 years and now is being introduced into the new Pharm.D. program. The Program Committee requested two exemptions from normal grading practice: that group work account for 20% of the final grade, and that there be no final examination. According to the policies of the Leslie Dan Faculty of Pharmacy, group work cannot exceed 10% of the final grade. According to the University Assessment and Grading Practices Policy (Part B, Section 1.7.1), in courses that meet regularly as a class, one or more examinations conducted under divisional auspices ought to be worth at least one-third of the final grade.

It was noted in the Program Committee's report that group work previously had accounted for only 10% of the final grade, which had been viewed by the students as too low. It was suggested that oversight by the co-ordinator would help to ensure balanced representation and even participation across each group. The report also noted that there previously had been no final examination owing to the large amount of work required to prepare a 'Case Analysis Report,' which will constitute the group work in question, and various other assessments that were carried out during the course.

The proposed grading scheme also included entries for 'Peer and Self-assessment' (15%) and for 'Reflection on Group Process' (10%), the nature of which was unclear to members of the Committee on Academic Standing.

MOVED: J. Wells; **SECONDED:** J. Henderson; **THAT,** that the grading policy for PHM325H1 be approved with a component of 20% for group work and an exemption from the normal requirement for a formal examination, that this approval be for the academic year 2014–2015 only, and that the Committee on Academic Standing re-consider these exemptions in the fall of 2014 upon receiving from the co-ordinator an explanation of the need to depart from normal policy respecting group marks and final examinations and a description of the criteria whereby he will assess 'Peer and Self-assessment' and 'Reflection on Group Process' as specified in his Assessment Methodologies.

CARRIED

Post-baccalaureate Pharm.D. Programme and Combined B.Sc.Pharm—Pharm.D. Programme

Proposed Policies for the Pharm.D. for Pharmacists Programme

The Committee considered a proposal respecting course load and grading practices in the Pharm.D. for Pharmacists Programme. The intent of the proposal is to align such aspects of the Pharm.D. for Pharmacists Programme with those of the entry-to-practice Pharm.D. Programme.

Students will be required to enrol in at least four courses per year, for a total of 16 didactic and experiential courses, and the programme must be completed within four years. One elective course may be didactic or experiential.

Didactic courses are to be graded on a numeric scale with a passing grade of 60%, and those values will be used to calculate a GPA. Experiential courses are to be graded as Honours/Pass/Fail. Students who fail didactic courses and have a GPA of at least 1.7 will be permitted to write supplemental examinations up to a maximum of four over the course of the programme. In the case of experiential courses, students will be permitted one supplemental rotation over the course of the programme. A maximum of two didactic courses and one rotation can be repeated over the course of the programme.

'Honours' standing will be defined in one of two ways, depending upon the nature of the elective course: a cumulative GPA of at least 3.5 in all didactic courses including the elective and a final grade of Honours in at

least three experiential rotations, or a cumulative GPA of at least 3.5 in all didactic courses and a final grade of Honours in at least four experiential rotations including the elective rotation.

A correction to the Report of the Committee on Academic Standing was made during the discussion, that a maximum of five and not four on the number of failures which a student is to be permitted in didactic courses corresponds to 25% of the total.

MOVED: J. Wells; **SECONDED:** R. Bendayan; **THAT**, that the Proposed Policies for the Pharm.D. for Pharmacists Programme be approved with the amendment that the requirement for Pass on a supplemental examination in a didactic course be stated as 60% or higher.

CARRIED (1 abstained)

Graduate Programme

Report of the Graduate Education Programme Committee—Raymond and Anita Reilly Undergraduate Student Internship Award

This award, donated by Raymond and Anita Reilly, is to be given annually for five years in the amount of \$3,000 per year to an undergraduate student in Pharmacy or Pharmaceutical Chemistry who has been accepted into the Summer Undergraduate Research Programme and is conducting research in the area of pharmaceutical oncology. The student must have a GPA of 3.3 or higher, and the supervisor must provide the additional funding required for a full internship. The award will be administered by the Graduate Department of Pharmaceutical Sciences.

MOVED: J. Wells; **SECONDED:** D. Kalamut; **THAT**, the Raymond and Anita Reilly Undergraduate Student Internship Award be approved.

CARRIED

For information:

Entry to Practice Professional Degree Program:

- The results of the supplemental and make-up examinations for Third year
- The results of the supplemental and make-up examinations for Fourth year

Report of the Board of Examiners for the Post-baccalaureate Pharm.D. Programme and Combined B.Sc.PhM-Pharm.D. Program:

- The results of the supplemental and make-up examinations of first and second year for the Entry to Practice Professional Degree Program, and the Fourth Year for the Entry to Practice Professional Degree Program

J. Wells expressed his gratitude to the Registrar for all her assistance.

5.0 Report of the Curriculum and Assessment Committee

A. Lee presented the report on behalf of Z. Austin. The Committee met three times since the last Faculty Council meeting.

The Committee approved the following from the EPPDP Committee:

Modification to the assessment scheme and minor changes to the content of PHM 302H (Pharmacotherapy 7: Neuropsychiatry) were approved. Hours previously allocated to Motivational Interviewing have been retained in the Medication Therapy Management courses. Consequently these hours are no longer needed in PHM 302H, and can be reallocated to other important topics in the field.

MOVED: A. Lee; **SECONDED:** S. Wu; **THAT,** the modification to the assessment scheme and minor changes to the content of PHM302H (Pharmacotherapy 7: Neuropsychiatry) be approved.

CARRIED

Modification of course content in PHM 305H (Medication Management IV) were approved, to ensure Motivational Interviewing training occurred in a progressive fashion throughout the program.

MOVED: A. Lee; **SECONDED:** M. Bystrin; **THAT,** the modifications of the course content in PHM305H (Medication Management IV) be approved.

CARRIED

Modifications to PHM 383H (Introduction to Antibiotic Stewardship) were approved, based on feedback from students and instructors. This elective course will now be held in the fall term; contact hours remain unchanged at 26 hrs.

MOVED: A. Lee; **SECONDED:** J. Henderson; **THAT,** modifications to PHM383H (Introduction to Antibiotic Stewardship) be approved.

CARRIED

The Committee considered a new course outline for PHM 389H (Research Project Elective). The Committee made recommendations for modifications to the assessment scheme proposed for the course, including referral to the Committee on Academic Standing, as the proposal did not adhere to the Faculty guideline stipulating weighting of a final assessment should not exceed 80%. Currently, the weighting of the final report for the course is weighted at 90%; CEEPDP was encouraged to reconsider this weighting and propose alternatives. The course outline was subsequently revised as per these suggestions, and was approved through an electronic vote of the committee.

MOVED: A. Lee; **SECONDED:** C. Allen; **THAT;** the course outline for PHM389H (Research Project Elective) be approved.

CARRIED

A new selective courses was approved for the Winter term: PHM 355 H(Pharmacotherapy in Women's Health).

MOVED: A. Lee; **SECONDED:** S. Wu; **THAT;** the winter selective course PHM355H (Pharmacotherapy in Women's Health) be approved.

CARRIED

New elective courses were approved for the Fall term: PHM325H (Aboriginal Issues in Health and Healing), PHM323H (Molecular Mechanisms of Drug Action), and PHM 322 H (Patient/Medication Safety).

MOVED: A. Lee; **SECONDED:** R. Macgregor; **THAT,** the new fall elective courses PHM325H (Aboriginal Issues in Health and Healing, PHM323H (Molecular Mechanisms of Drug Action), and PHM322H (Patient/Medication Safety) be approved.

CARRIED

The Committee approved the following from the post-baccalaureate Pharm-D Committee:

- a) A proposal to modify the assessment scheme for PHM 609H (Physical Assessment) was accepted, based on student and instructor feedback.

MOVED: A. Lee; **SECONDED:** S. Wu; **THAT**, the assessment scheme for PHM609H (Physical Assessment) be accepted.

CARRIED

The remainder of the report was presented for information:

The Committee received reports for information from the CEPPDP:

- a) A minor revision to the timing and weighting of assessment to the laboratory component of PHM 241H (Topics in Pharmaceutical Quality and Clinical Laboratory Medicine) were approved by the CEPPDP.
- b) A minor revision to the timing and weighting of assessments in PHM 352H (Pharmacotherapy for Older Adults) was approved by the CEPPDP.
- c) A minor revision to the timing and weighting of assessments in PHM 362 (Assessing the Bioavailability and Bioequivalence of Medicinal Drug Products) was approved by the CEPPDP.
- d) The Interprofessional Education (IPE) Lead provided an update to CEPPDP on IPE initiatives at the University, and informed them that Interprofessional Pain Week is currently scheduled from March 9th to 12th 2015.
- e) Modifications to PHM 205H (Medication Therapy Management 2) were approved by CEPPDP, based on a previous approved motion brought forward to the Committee. These minor modifications were based on student and instructor feedback.
- f) A minor revision to timing and weighting of assessments in PHM 400 (Transition to Advanced Pharmacy Practice Experience) was approved by the CEPPDP.
- g) The combined Pharm D – MBA program will become available for students in the class of 1T7. The combined degree model will require students to apply and be accepted to the Rotman full-time MBA program while in 2nd year. Once accepted, students will defer admission for one year in order to complete Pharm D degree requirements, including experiential education rotations. Students will then enroll full-time in the MBA program in their 4th year (i.e. September 2016); Rotman Year 1 fall term courses will be accepted as elective course requirements in the Pharm D program. An information session has been scheduled for September 15th for students interested in this program. Under current requirements, only those students who have already completed a bachelors-level degree prior to admission to pharmacy are eligible for this program.
- h) The Committee congratulated Registrar Brenda Thrush on completion of the 2014-2015 Faculty Calendar. We recognize this is a significant undertaking and thank the Registrar for her work.

6.0 Other Business

J. Henderson reported that there will be a Neuroscience Research Day on November 25, 2014

MOVED: D. Dubins; **SECONDED:** D. Kalamut **THAT**, Faculty Council Adjourn.

Meeting adjourned: 11:16 a.m.