

**Minutes of Faculty Council Meeting 267**  
**September 18, 2015**  
**10:00 a.m.**  
**Room 1210**

Present: D. Dubins (Chair), S. Angers, Z. Austin, S. Bhatia, S. Bjelajac Mejia, R. Bonin, H. Boon, S. Cadarette, A. Cameron, T. Chalikian, I. Crandall, D. Croteau, C. Dojoseandy, J. Farrell, O. Fernandes, T. Gomes, P. Grootendorst, S. Guilcher, J. Henderson, M. James, D. Kalamut, J. Kellar, A. Lee, P. Lee, G. Luna, R. Macgregor, A. Malek, R. McDowall, M. Nenadovich, G. Nichol, T. Oridota, S. Pang, E. Paradis, L. Raman-Wilms, J. Samuel, B. Sproule, A. Thompson, B. Thrush, J. Uetrecht, S. Walker, B. Wilson, D. Becevello (Recording Secretary)

Guests: J. Ekins

Regrets: V. Arora, R. Bendayan, L. Dresser, L. Dupuis, H. Kertland, L. Kotra, S. Parna, V. Rac, J. Wells,

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**1.0 Approval of Minutes of June 24, 2015**

**MOVED:** J. Henderson; **SECONDED:** R. Macgregor; **THAT**, the Faculty Council minutes of June 24, 2015 be approved with the recommended amendments.

**2 abstained**  
**CARRIED**

**2.0 Report of the Executive Committee**

P. Grootendorst assumed the role as Chair as D. Dubins presented the report of the Executive Committee for information.

D. Dubins reported that on August 4, 2015 the Executive Committee approved via e-Vote the Faculty Council membership for the 2015-16 academic year.

The report has changed since that report. The Striking Committee will report the changes.

D. Dubins reassumed his role as Chair.

**3.0 Report of the Striking Committee**

P. Grootendorst reported that there have been some changes to membership of both the Standing Committees and of Faculty Council itself since these membership lists were approved at the June 2015 Faculty Council meeting.

Changes to Standing Committee memberships:

- R. Bendayan is now R. Macgregor's designate on the Curriculum and Assessment Committee
- S. Angers has been removed from the Recruitment and Admissions committee; R. Macgregor will appoint a replacement
- S. Walker (Sandra) has been added to the Academic Standing Committee
- T. Chalikian has been added to the Academic Standing Committee
- An IPG student has been identified
- M. Rocchi has been identified as the Director of the IPG Program

Changes to Faculty Council Membership:

- P. Macgregor is no longer a Pharmacy Director in the Toronto Academic Health Science Network, and her replacement is S. Walker (Scott), who already serves on Council in another capacity.
- Pharmaceutical Sciences Graduate Students' Association representatives have been identified

**MOVED:** P. Grootendorst; **SECONDED:** D. Kalamut; **THAT**, the revised Committee Memberships be approved.  
**CARRIED**

#### 4.0 Report of the Recruitment and Admissions Committee

A. Thompson reported that an e-vote was held on July 20, 2015.

The following was presented for approval:

Proposed change to how a course credit on a transcript is handled by the Admissions Committee: so that a numerical grade of 50 is assigned (40 for a No Credit) and included in the calculation of the student's GPA. Currently, Course Credits are not included in the calculation of the GPA, similar to the Pass/Fail.

**MOVED:** A. Thompson; **SECONDED:** S. Cadarette; **THAT**, normally, a credit/No Credit designate on a transcript not be acceptable for required courses.

Discussion:

- This would be better for required courses
- Do not accept credit/No credit
- Not an option for required courses
- This is not an option for other University students. This is not fair to other applicants.

The motion was amended as follows:

**MOVED:** A. Thompson; **SECONDED:** B. Sproule; **THAT**, where students have elected a Credit/ No Credit course a numerical grade is required.

**CARRIED**

#### 5.0 Report of the Academic Standing Committee

I. Crandall reported that the Committee on Academic Standing met on July 14, 2015 and August 18, 2015.

The following items were presented for information:

##### **Doctor of Pharmacy Program**

##### Supplemental and Make-up Exams of Year 3

The results of the Supplemental and Make-up Exams of Year 3 for the Doctor of Pharmacy Program were approved. 35 students in Year 3 wrote Supplemental or Make-up examinations for one or more courses. Of the 35 students, 3 students wrote make-up exams, and each received a passing grade. 32 students wrote supplemental exams for one or more courses. Of these, 31 students received a passing grade. For the remaining student, the supplemental examination grade reported to the Committee on Academic Standing was Fail even though the course coordinator's review of the supplemental exam had not been finalized by the July 14 meeting. It was likely that the supplemental exam grade would be a Fail. The Committee

accepted the grade of Fail and approved a motion indicating that the Faculty Registrar would be empowered to accept a grade of Pass should the course coordinator determine that the grade on the supplemental exam was not a Fail.

#### Results of Supplemental and Make-up Exams of Years 1 and 2

##### **Year 1**

Twenty-seven students in Year 1 were eligible to write supplemental exams for one or more courses. Of these 27 students, 15 students passed their supplemental exams. 8 students failed their supplemental exams. These students must repeat the course for which the supplemental exam was failed. Two additional students failed their supplemental exams, but per the Marginal Failures Policy, these students were deemed to pass and eligible to proceed to Year 2. Two students did not write their supplemental exams and are eligible to write make-up supplemental exams.

Four students in Year 1 missed one or more final exams and were eligible to write make-up exams. Three students passed their make-up exams and are eligible to proceed to Year 2. One of these students became eligible to write a supplemental exam in passing her make-up exam, and also passed her supplemental exam. The remaining one student failed his make-up exam and is eligible to write a supplemental exam for the course.

There are two Special Students that were scheduled to write supplemental or make-up exams for outstanding Year 1 courses. Student #1 was enrolled in Year 1 in 2013-14 and was off in 2014-15. She was given permission to defer writing her supplemental exams until August 2015. She had 4 supplemental exams to write and wrote and passed one of these. She is eligible to write make-up supplemental exams in September for the remaining 3 courses. Student #2 was enrolled in Year 1 in 2012-13 and has one make-up and one supplemental exam to write for Year 1 courses. This student did not write these exams in August and submitted a valid petition to write make-up exams. The make-up supplemental exam will be held in September; however, as per the Faculty's make-up exam policy, the next opportunity for this student to write the make-up final exam is in April 2016.

##### **Year 2**

Twelve students in Year 2 were eligible to write supplemental exams for one or more courses. Nine students passed their supplemental exams and are eligible to proceed to Year 3. Two students each failed one of their 3 supplemental exams and must repeat the corresponding course before being eligible to proceed to Year 3. One student missed his supplemental exam and is eligible to write a make-up supplemental exam. Six students in Year 2 missed one or more final exams and were eligible to write make-up exams. Five students passed their make-up exams and are eligible to proceed to Year 3. One student failed the course in which he wrote a make-up exam and has a failing Annual GPA so must repeat Year 2 in its entirety.

#### **PharmD for Pharmacists Program**

##### Report of the PharmD for Pharmacists Board of Examiners

On 18 August 2015, the PharmD for Pharmacists Board of Examiners reviewed and approved the supplemental exam results for one student for the 2015 Winter Term. This student passed the supplemental exam and therefore passed the course. The BoE also approved revised final grades in PHM606H1.

The matter of revised grades provoked a discussion as to whether or not revisions of grades should be brought forward to the Committee, and if so under what circumstances. The volume of grade changes in the

PharmD program was noted as being high and the necessity to post grades in a timely manner is a factor to consider when bringing forth grade changes to the Committee. It was determined that the Committee should be advised *for informational purposes only* when grade changes result in a change from a Pass to a Fail.

It was moved, seconded and passed that the Committee shall be advised for informational purposes only of any instances to changes of previously approved grades that result in a student's mark changing from a Pass to a Fail.

**6.0 Other Business**

Dean Boon reminded members that the Staff and Faculty Meeting is scheduled for October 13 from 2:00 p.m. to 4:00 p.m. There will be a one hour kick off for Academic Planning. There will be a welcome back reception from 4:00 p.m. – 5:00 p.m.

Adjournment:

**MOVED:** D. Dubins; **SECONDED:** A. Lee; **THAT,** Faculty Council Adjourn.

Meeting adjourned: 10:55 a.m.