

**Amended Minutes of Faculty Council Meeting 251**  
**Monday, May 28, 2012**  
**10:00 a.m. to 12:00 p.m.**  
**Room 1210**

Present: L. MacKeigan (Chair), C. Allen, Z. Austin, R. Bendayan, H. Boon, S. Cadarette, T. Chalikian, L. Chen, N. Crown, C. Cummins, L. Delgado, L. Dresser, T. Gomes, J. Grant, J. Henderson, W. Hindmarsh, D. Kalamut, H. Kertland, L. Lavack, A. Lee, G. Luna, R. Macgregor, M. Mamdani, H. Mann, D. Moy, K. Mulherin, E. Musing, M. Nenadovich, S. Parna, S. Pietrobon, M. Piquette-Miller, W. Seto, D. Sibbald, B. Sproule, B. Thrush, P. Wells, B. Wilson, L. Chung (Recording Secretary)

Guest: P. Prasad

Regrets: V. Arora, A. Cameron, G. Giaever, D. Dubins, J. Köhler, L. Kotra, P. Lee, K. Moscou, L. Raman-Wilms, R. Reilly, T. Rubenstein, J. Uetrecht, J. Wells, S. Wu

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The Chair welcomed the following new members to Faculty Council who were attending for the first time: Emily Musing, Muhamad Mamdani, Justin Grant.

**1.0 Approval of Minutes of May 7, 2012**

**MOVED:** R. Macgregor; **SECONDED:** D. Kalamut; **THAT**, the minutes of Faculty Council Meeting 250 held on May 7, 2012 be approved.

**CARRIED**

**2.0 Report of the Curriculum Committee**

D. Sibbald reported that the Curriculum Committee had met four times since the Committee's last report to Council.

For Approval from the February 17, March 12 and April 16, 2012 Meetings:

- PHM202H1 General Medicine II (Endocrinology/Nephrology/Urology) course outline.
- Discontinuation of PHM457H1 Natural Health Products as an elective – enrolment has been low and much of the content is incorporated in other courses in the curriculum.
- New curriculum course change form –available at <http://pharmacy.utoronto.ca/bscphm/course-outline>.
- Postpone development of year one capstone course by one year – Capstones are milestone courses at the end of an academic session or stream that assess students' comprehension and knowledge of content and skills and document their progress towards outcome goals. Because of the number of new curricular initiatives this year, development of a capstone for year one is not feasible. Provisions will be made to assist these students in achieving the learning objectives and outcome goals.
- Approve minor revisions to sections 2 - 5 of the Post Admissions Requirements Policy documented in the Faculty Calendar.
- Approve the new course outline for PHM241H1 Topics in Pharmaceutical Quality and Clinical Laboratory Medicine.

**MOVED:** D. Sibbald; **SECONDED:** Z. Austin; **THAT**, the motions in the report of the Curriculum Committee from the February 17, March 12 & and April 16, 2012, meetings be adopted.

**CARRIED**

For Information:

- Seven Year 2 course outlines are awaiting subcommittee or committee review.
- A Blackboard site that provides access to references and fundamental information to support the teaching of critical reasoning will be made available to faculty members under 'My Organizations' on their Blackboard page.
- An IPE elective on interprofessional conflict held in February had low pharmacy student enrolment. The Committee recommended that IPE event registration be permitted more than two weeks in advance. A Council member suggested that the IPE Office also look at how and when events are scheduled.
- Online modules (Patient Care Process, Jurisprudence, Pharmacy Calculations, Language of Practice) for Year 1 were offered starting in late October/November. The ideal placement is yet to be determined. Theme coordinators will produce a year-end report regarding progress made and goals for the following year.

- The Committee discussed the breadth, depth and course sequencing of basic science courses in Year 1, which were perceived to be intensive.
- Pharmacotherapy Academic Leads have been identified to help coordinate alignment of information and teaching between the current curriculum, the PharmD program and the new professional program. The physical assessment course originally scheduled in Year 1 was postponed until Year 2 where it will better align with the practice courses in that year. The Faculty is working with the Faculty of Nursing to offer this course and plans on using their simulation lab.
- The winter term in Year 3 consists entirely of electives and selectives, yet to be determined. Each Division will recommend the electives it would like to offer. The 'Discovery' stream will also be implemented in this year.
- A summary of students' practice competencies at the end of their first year was prepared by the Office of Experiential Education and reviewed by Year 1 instructors and TAHSN education coordinators. The document will be distributed to sites in preparation for PHM151H1 Early Practice Experience.

There was some discussion about the Year 1 students' weak performance in the basic science courses. The Associate Dean, Academic, reported that Year 1 students do not see the relevance of the basic science courses and find the information and workload in these courses intensive. For students in academic difficulty, there is no clear correlation between their admissions profile and their year 1 grades. Another perspective was that there may have been too much material presented in these courses and that course coordinators may not have made adequate adjustments in the face of students' difficulty with mastery of the material.

For Approval from the May 22, 2012 Meeting:

- PHM202H1 General Medicine II (Endocrinology/Nephrology/Urology) revisions to course outline.
- PHM201H1 Dermatology, EENT and Other Topics- new course outline with proviso that when the EENT coordinator is identified he/she have the opportunity to suggest additional EENT topics and/or additional class time for the EENT section of the course.
- PHM240H1 course name change from Medicinal Chemistry to The Science of Pharmacotherapy.
- Conversion of the Academic Service Learning (ASL) component of PHM114H1 (Social and Behavioral Health) from 16 course hours to a 20-hour post-admission requirement in Year 1 of the BScPhm program. The course coordinators will remain as the Faculty supervisors for ASL but students will be responsible for finding their own placements, assisted by the Office of Experiential Education when necessary. Students will begin this component in the fall and ideally complete it by January 7, 2013, but will be able to continue to April if necessary.
- Revised course outline for PHM112H1 Pharmacy Informatics and Clinical Trials
- For students who drop back from the Combined Degree Program into the BScPhm program, permit credit for successful completion of the four week Foundations experiential rotation in the Combined Degree Program as part of the sixteen week Structured Practical Experience Program (SPEP) requirement in the BScPhm program

**MOVED:** D. Sibbald; **SECONDED:** M. Piquette-Miller; **THAT**, the motions in the report of the Curriculum Committee from its May 22, 2012 meeting be adopted.

**CARRIED**

The Curriculum Committee was asked to revisit the Faculty's policy of no course exemptions in the BScPhm program, in light of students who may have completed one or more years of a CCAPP or ACPE accredited university program. While the Curriculum Committee had reaffirmed the policy at its May 22<sup>nd</sup> meeting, based on the premise that the courses offered in the new curriculum are 'unique', several members of Council disagreed. One informed Council that the University of Toronto policy on Transfer of Course Credits is that "Insofar as possible, acceptance of transfer should allow for the maximum recognition of previous learning experience in university-level courses" and that "Subject to degree, grade, program requirements, any course offered for credit by one university shall be accepted for credit by another Ontario university when there is essential equivalency in course content."

**3.0** Report of the Examinations Committee:

C. Allen reported that the Examinations Committee had met once since its last report to Council.

**For Approval:**

Report of the Board of Examiners – First Year

240 full-time students wrote First Year examinations with the following final results.

I Honours	48	20.0%
II Honours	120	50.0%
Clear (Not I or II)	8	3.3%
Conditioned	60	25.0%
Failed Year	4	1.7%

Conditioned Students (n=60)

- 12 were given an extension to complete the Academic Service Learning component of PHM114H1
- 8 missed a mid-term and/or final examination(s) and are eligible to write (a) make-up examination(s)
- 4 failed courses and are potentially eligible to write supplemental examinations once the results of their make-up exam(s) are known
- 36 failed a course(s) and are eligible to write a supplemental examination(s).

**MOVED:** C. Allen; **SECONDED:** S. Pietrobon; **THAT,** the report of the First Year Board of Examiners be approved.

**CARRIED**

Report of the Board of Examiners – Second Year

241 full-time students wrote Second Year examinations with the following results.

I Honours	100	41.5%
II Honours	101	41.9%
Clear (Not I or II)	11	4.6%
Conditioned	28	11.6%
Failed Year	1	0.4%

Conditioned Students

- 6 missed mid-term and/or final examination(s) and are eligible to write a make-up examination(s)
- 1 student had a grade of GWR (Grade Withheld Pending Review) for one course, which will be replaced with a numeric grade
- 20 students failed a course(s) and are eligible to write (a) supplemental examination(s).
- 1 student's grade has been "raised to clear" on two failed courses, based on the submission of a general petition

Results for eight 'Special' students were reported:

- 4 completed outstanding Year 2 requirements and are eligible to proceed to Year 3.
- 3 failed a course(s) that they were repeating and may write one further supplemental examination.
- 1 failed year 3 for the third time and is not permitted to continue in the BScPhm program.

**MOVED:** C. Allen; **SECONDED:** D. Kalamut; **THAT,** the report of the Second Year Board of Examiners be approved.

**CARRIED**

Report of Board of Examiners – Third Year

230 full-time students wrote Third Year examinations with the following results.

I Honours	101	43.9%
II Honours	100	43.5%
Clear (Not I or II)	11	4.8%
Conditioned	18	7.8%
Failed Year	-	-

Conditioned students

- 4 missed a final examination and are eligible to write a make-up examination.
- 1 student received a grade of GWR on one course, which will be replaced with a numeric grade
- 13 failed a course and are eligible to write a supplemental examination.

Results for six 'Special' students were reported:

- 3 successfully completed an outstanding Year 3 course(s) and are eligible to proceed to Year 4.
- 1 failed a course and is eligible to write a supplemental examination.
- 1 failed an experiential course and the supplemental activities and. is required to repeat the course prior to registration in Year 4.
- 1 failed all three courses in which she was enrolled and is not eligible to write supplemental exams.

**MOVED:** C. Allen; **SECONDED:** Z. Austin; **THAT,** the report of the Third Year Board of Examiners be approved.

**CARRIED**

Report of the Board of Examiners for the Doctor of Pharmacy Program

Full-Time PharmD Program (1T2) - 6 students have completed the degree requirements and are eligible for graduation.

Part-Time PharmD Program (Cohort '08') - One of 3 students has completed the degree requirements and is eligible for graduation.

Part-Time PharmD Program (Cohort '10')

- 1 student withdrew from the program.
- 1 student obtained a Fail in one course and is eligible to write a supplemental examination.
- 9 students completed three course requirements.

Combined BScPhm-PharmD Program and Full-Time PharmD Program (1T3)

- 5 students failed a course and are eligible to write a supplemental examination or request a change of Program of Study to the BScPhm program.
- 1 student failed a course and may be eligible to write a supplemental examination depending on the results of a makeup exam. One student failed two courses and is eligible to write supplemental examinations or request a change of Program of Study to the BScPhm program.

**MOVED:** C. Allen; **SECONDED:** Z. Austin; **THAT,** the report of the Board of Examiners for the Doctor of Pharmacy Program be approved.

**CARRIED**

2011-12 Calculations Exit Examination Results

Four students who did not successfully complete this BScPhm post-admission requirement are required to undertake remediation during the month of September 2012 and write another calculations exit examination in late September or early October 2012. If any student is unsuccessful on the fifth examination, his or her continuance in the BScPhm program will be subject to consideration by the Examinations Committee.

**MOVED:** C. Allen; **SECONDED:** R. Macgregor; **THAT,** the report of the 2011-12 calculations exit examinations results be approved.

**CARRIED**

The question was raised as to whether it was possible to identify students in academic difficulty by mid-term. The Associate Dean, Academic, responded that the Board of Examiners for each year meets mid-term to identify students demonstrating academic difficulty and that the Faculty Registrar makes every attempt to meet with these students. Also students are encouraged to meet with their Faculty Advisor. A remediation program is being developed to assist students in academic difficulty.

A member asked if some of these academic issues (particularly with the first year class) could be predicted through the admissions process. One concern was that we lowered PCAT cut scores for admission last year. The Assistant to the Admissions Officer responded that the Admissions Committee looked at Pharmacy College Admission Test (PCAT) scores for those students who failed courses and concluded that PCAT scores were not a predictor. Another member added that the problem may be the quantity of material in the first year courses.

**4.0** Report of the Awards Committee

M. Piquette-Miller reported that the Awards Committee had met once since its last report to Council.

For Approval:

- Year 1 award recipients
- Year 3 award recipients General award recipients
- Recipients of awards based on educational debt load and financial assets/resources
- A year 2 student who was identified as meeting the criteria for four awards that are based on performance in a particular course or series of courses missed a final examination in April and will write a make-up examination in July. The Awards Committee recommends waiving the Faculty guideline that students need to be cleared to proceed to the next year of the program in order to qualify for merit-based awards, provided that the student successfully completes her outstanding Year 2 course. The Committee also recommended that the Faculty Registrar delay notifying the student that she is the recipient of any awards until she has written the outstanding make-up examination and her status for the 2011-12 session is confirmed.

**MOVED:** M. Piquette-Miller; **SECONDED:** C. Allen; **THAT**, the motions contained in the report of the Awards Committee be adopted.

**CARRIED**

**5.0** Report of the PharmD Committee

L. Dresser presented the report of the PharmD Committee on behalf of T. Brown.

For Approval:

- Revised course outline for PHM607H1 The Health Systems Context for Pharmacy Practice.
- New course outline for Direct Patient Care Rotations (course number to be determined).
- New evaluation form for Direct Patient Care Rotations (course number to be determined).

**MOVED:** L. Dresser; **SECONDED:** G. Luna; **THAT**, the report of the PharmD Committee be approved.

**CARRIED**

For Information:

Combined BScPhm-PharmD Admissions 2012-13:

- 54 applications were received from third year BScPhm program students at the University of Toronto.
- 36 applicants were invited for, and participated, in multiple mini-interviews And 26 conditional offers of admissions were made pending achievement of a final AGPA of 3.3 or higher and all accepted the conditional offer.

Post-Baccalaureate Doctor of Pharmacy Program 2012-13:

- 22 applications were received: 9 University of Toronto graduates, 8 graduates of other Canadian universities, 5 international graduates
- 19 were invited for interviews but one withdrew her application prior to the interview
- 13 offers were made: 11 accepted, 1 declined, 1 requested and was granted deferral to 2013, and 1 offer deferred from 2011 was accepted.

While it was the intention of the Faculty to increase the size of the incoming PharmD cohort there were not enough qualified applicants to achieve this goal.

**6.0** Report of the Striking Committee

R. Macgregor reported that the Striking Committee had met twice since its last report to Council. Much of the membership of the standing committees designated by our new ByLaws was predetermined by virtue of a Council member's role/position in the Faculty. The goal in appointing members was to make the standing committees approximately the same size and to ensure each faculty member participated on at least one committee (standing committees as well as the Graduate Awards Subcommittee and the Occupational Health & Safety Committee). The new Council ByLaws state that committee members assume their responsibilities on September 1 annually. Given that this is 3 months away, the current membership of the proposed standing committees will instead be effective from June 1 2012 to August 31, 2013.

**MOVED:** L. Lavack; **SECONDED:** E. Musing; **THAT**, the standing committees of Council be approved.

**CARRIED**

**7.0 Status of Entry-Level PharmD Degree**

The Dean reported that the Government of Ontario is still considering our request to award the Doctor of Pharmacy degree to graduates of our new undergraduate curriculum.

**8.0 Other Business**

The Dean presented the results of our students' performance on the 2011 PEBC licensing examinations (multiple choice and OSCE) in terms of pass rates and ranking relative to other undergraduate pharmacy programs in Canada.

**Date of Next Meeting:** Tuesday, June 26, 2012 at 10:00 a.m.

**Adjournment:** 12:10 p.m.