

Minutes of Faculty Council Meeting 254
Wednesday, January 23, 2013
10:00 a.m.
Room 1210

Present: L. MacKeigan (Chair), C. Allen, V. Arora, Z. Austin, R. Bendayan, H. Boon, M. Bystrin, A. Cameron, T. Chalikian, I. Crandall, L. Delgado, A. Dresser, H. Heerklotz, J. Henderson, D. Kalamut, J. Kellar, H. Kertland, A. Lee, P. Lee, G. Luna, S. Macallister, R. Macgregor, H. Mann, E. Musing, M. Nenadovich, W. Nevers, P. Pennefather, L. Raman-Wilms, M. Rocchi, B. Sproule, B. Thrush, J. Wells, B. Wilson, S. Wu, D. Becevello (Recording Secretary)

Regrets: A. Al-Kazaz, S. Cadarette, N. Crown, C. Cummins, T. Gomes, J. Kohler, L. Kotra, L. Lavack, P. Macgregor, M. Moleschi, D. Moy, K. Mulherin, S. Pang, T. Rubenstein, W. Seto, A. Taddio, P. Wells.

1.0 Welcome and Introductions

The Chair welcomed Dr. Ian Crandall as Interim Associate Dean, Academic.

2.0 Approval of Minutes of October 26, 2012

MOVED: Z. Austin; **SECONDED:** R. Macgregor; **THAT**, the October 26, 2012 Faculty Council minutes be approved.
CARRIED

3.0 Report of the Curriculum and Assessment Committee

Z. Austin reported that the Committee met on December 10, 2012. The following items pertaining to the BScPhm program were presented to Council for information:

- A new course outline for PHM 251 (Early Practice Experience 2 (EPE-2) was approved.
- The outline for the online Calculations Module was approved, with the Calculations Exit requirement (assessment format) to remain as it has been until recommendations are received from a working group of the BScPhm Program Committee.
- Informational items from the BScPhm Program Committee were as follows:
 - Each division is currently in the process of identifying and developing elective and selective course submissions for the new curriculum. The Faculty will not be considering Arts and Science electives at this time.
 - The name for PHM 212H has been changed from “Pharmacy Practice Research” to “Research Methods for Pharmacy”.
 - Feedback on workload, timing of courses and tests, and teaching methods has been received from current Year 2 students regarding their Year 1 courses. This information will be considered by the BScPhm Program Committee when Year 1 course revisions are undertaken.

4.0 Report of the Academic Standing Committee

J. Wells reported that the Committee on Academic Standing has met three times since the last Faculty Council meeting on October 26, 2012. The following item was presented for approval:

- A student who enrolled in Year 1 in 2003-2004 and whose progress was delayed by factors related to a chronic medical condition requested permission to enter the Structured Practical Experiential Program in January 2013, which would have been his tenth year in the program. The student had received a previous extension in March 2011 that allowed him until December 31, 2012 to successfully complete the program, with the stipulation that no further accommodation would be given. At its December meeting the Academic Standing Committee recommended that the petition be denied.

MOVED: J. Wells; **SECONDED:** J. Henderson; **THAT**, the student petition be denied.

CARRIED

The remainder of the report was presented for information:

- A student who successfully petitioned to take a third supplemental examination in November for PHM 145H1, received a failing grade.
- Grades reported by the Fourth Year B.ScPhm. Program Board of Examiners on December 19, 2012 and January 10, 2013 were approved. Fifteen students failed one or two courses and were permitted to write supplemental

examinations. It was noted that 195 out of 212 students received a grade of A in PHM 425H1 (Pharmacy Practice Research) and the average grade was A, whereas in PHM 421 (Pharmaceutical Care III) no student received an A and the average grade was C+.

- Final grades and supplemental exam results reported by the Pharm.D. Board of Examiners for the full-time 1T3 cohort and for 1 part-time student in cohort '10' were approved at November 1, 2012 and December 19, 2012 meetings. Concern was expressed by members of the Academic Standing Committee over the very high grades in the two pharmacokinetics courses.

Several members of Council commented on actions that might be considered by the Faculty or course coordinators in response to very high or low course grades. The Chair of Council explained that grades are within the jurisdiction of the Academic Standing Committee. If the Academic Standing Committee believes that grading practices should be re-examined then it would refer the issue to the relevant Program Committee for discussion. That Committee would then decide whether it should make a grading practices policy recommendation to the Academic Standing Committee or whether there were other actions it could take within its jurisdiction.

5.0 Report of the Appeals Committee

M. Bystrin reported that the Committee on Appeals met on ten occasions to date in the 2012-13 academic year. The following was presented for information:

- Ten BScPhm student appeals were heard.
- Of the ten, six appeals were disallowed, five were requests to write supplemental examinations for failures in a single course and one was for a request to write a supplemental for each of two failed courses.
- Of the four appeals granted, two gave permission to write a second supplemental examination for a single failed course, one was for a change of grade from a fail to a pass for a single course, and the fourth appeal was a request to waive the passing requirements of three failed courses. For this fourth case, the request was denied; however, the Committee did allow the student the opportunity to write supplemental examinations for these courses.

6.0 Canadian Council for Accreditation of Pharmacy Programs (CCAPP) Accreditation Visit

The Dean reported that we received the draft report of CCAPP's on-site evaluation. We have two months to inform CCAPP of any factual errors, and then an opportunity to comment on site reviewers' interpretations and conclusions in the final report. We should know our Accreditation status by mid-June. The draft report indicates that for the BScPhm program there were 8 partially met standards and 1 unmet standard (program evaluation). Because the new undergraduate curriculum has not been fully implemented we could not meet all the requirements. Reviews expressed concern about the reduced applicant pool.

7.0 Term of Council Chair

The Chair of Council was appointed in January 2010. The Constitution indicates that "Council shall every third year at its last meeting of the year, elect from among its members for the next year, a Chair and Vice-Chair for a period of three years." Therefore, her term will end in June 2013.

Council members were asked to give some thought to whom they would like to see in the Chair's position. Nominations will be solicited in advance of the meeting when the election is held and nominations from the floor will be accepted as well. "Normally the Chair and Vice-Chair of Council will be members of the teaching staff who are not in an academic administrative position at the Faculty."

The Vice-Chair, Rob Macgregor, was appointed in January 2012 when this new position came into effect. Although his term will not be up until 2015, he will be on sabbatical in 2013-14 and now holds an administrative position as Director of the Division of Pharmaceutical Sciences. He therefore proposes to resign in June. Therefore, nominations for Vice-Chair will also be solicited.

8.0 Next Meeting

The next Faculty Council meeting is scheduled for March 26, 2013.

9.0 Adjournment: 11:00 a.m.