

Minutes of Faculty Council Meeting 270
September 30, 2016
10:00 to 11:00 a.m.
Room 1210

Present: D. Dubins (Chair), S. Angers, Z. Austin, S. Bhatia, S. Bjelajac Mejia, R. Bonin, H. Boon, A. Cameron, S. Cadarette, A. Cameron, T. Chalikian, I. Crandall, D. Croteau, C. Cummins, C. Dojo Soeandy, J. Farrell, O. Fernandes, T. Gomes, S. Guilcher, J. Henderson, M. James, R. Keay, J. Kellar, J. Lake, A. Lee, P. Lee, G. Luna, R. Macgregor, A. Malek (teleconference), R. McDowall, M. Nenadovich, G. Nichol, T. Oridota, S. Pang, E. Paradis, L. Raman-Wilms, J. Samuel, M. So, B. Sproule, A. Thompson, B. Thrush, J. Utrecht, P. Wells, B. Wilson, D. Becevello (Recording Secretary)

Regrets: V. Arora, R. Bendayan, L. Dresser, L. Dupuis, H. Kertland, L. Kotra, S. Parna, V. Rac, J. Wells, Sa. Walker

1.0 Approval of Minutes of May 27, 2016

MOVED: R. Macgregor; **SECONDED:** H. Boon; **THAT**, the Faculty Council minutes of May 27, 2016 be approved with the recommended amendments, for the Sydney & Elaine Kadish Bursary to “widen the geographic boundaries from North of North Bay, to Northern Ontario”, to capture North Bay as well.

CARRIED

2.0 Approval of Minutes of June 30, 2016

MOVED: L. Raman-Wilms; **SECONDED:** H. Boon; **THAT**, the Faculty Council minutes of June 30, 2016 be approved.

CARRIED

3.0 Report of the Academic Standing Committee

J. Kellar assumed the role as Chair as D. Dubins presented the report of the Academic Standing Committee.

D. Dubins presented the following item for approval:

Kenny Tan Award

This award has been established by Kenny Tan, Lecturer and Coordinator of Medication Therapy Management 2, and Early Practice Experience 1 and 2. It will be given annually to a student in each of Years 1, 2 and 3 of the undergraduate pharmacy program, who has a minimum academic standing of Second Class Honours (i.e., a GPA of 2.70 or higher) and has accumulated the most UPS points for the respective year in the year of the award. The value of the award will be the income on an endowment of \$25,000. Each of the recipients will receive one-third of this income.

MOVED: Z. Austin; **SECONDED:** J. Henderson; **THAT**, the Kenny Tan Award be approved.

CARRIED

For the meeting of July 13th, 2016, D. Dubins reported the results of the supplemental and make-up examinations for year 3, the report of the fourth year board of examiners for the 1T6 and 1T7 cohorts, and the designation of merit-based awards for 2015-16 (Years 1, 2, 3, 4, and general awards). Also presented for information were the results of supplemental examinations for the PharmD for Pharmacists Program.

For the meeting of August 17th, 2016, D. Dubins reported the results of supplemental and make-up examinations for Years 1 and 2, a report of the Fourth Year Board of Examiners, a report of the PharmD for Pharmacists Board of Examiners, and the results of a consideration of a petition for a student to re-write a supplemental exam due to religious and health reasons. The petition was granted.

D. Dubins reassumed his role as Chair.

4.0 Report of the Committee of Curriculum and Assessment

Z. Austin reported that the Committee of Curriculum and Assessment accepted motions to approve changes to two existing courses in the Pharm D for Pharmacists Program: a) PHM619H1 (Physical Findings and Assessment) – addition of a mid-term examination and reallocation of weighting of other course assessments, and minor changes in course content; and b) PHM653H1 (Contemporary Topics in Oncology) - changes in course assessment methodologies and weightings and minor changes in course content. These changes were made based on consultation with students and instructors and no significant impact on student or faculty workload is anticipated.

The following was presented for approval:

The Committee received a report from the Graduate Education Committee regarding the proposal to merge and rename fields. This change was undertaken after extensive consultation with the Graduate Faculty. The Committee endorsed this proposal in principle; however, given the structural, administrative and other implications of this change, the Committee could not approve this change. The Committee reviewed Appendix B (Proposed Learning Outcomes and Degree Level Expectations) of the proposal and approved the changes made therein.

J. Henderson recommended adding neuroscience as a field. Fields are targeted to take effect in September 2017.

MOVED: R. Macgregor; **SECONDED:** S. Cadarette; **THAT** Appendix B of the Graduate Education Committee report regarding the proposal to merge and rename fields be approved.

CARRIED

5.0 Report of the Program Evaluation and Accreditation Committee

Ryan Keay reported for information that the Program Evaluation and Accreditation Committee met on November 5, 2015 to receive an update on the CCAPP accreditation process and to be briefed on the materials contained in the self-study report. The Committee then met with the CCAPP Accreditation Team during their site visit, on November 18, 2015. The Committee highlighted their work on developing logic models and the steps taken by the Faculty to make program evaluation a larger part of the Faculty's activity. The Committee Chair met with directors of the Graduate, PharmD for Pharmacists, Continuous Professional Development, and International Pharmacy Graduate Programs to discuss adaptation of the PharmD logic models.

Program directors presented updates at the May 19, 2016 meeting of the Committee, explaining how they were beginning to incorporate ongoing program evaluation into their respective areas. Primary areas of focus at that time were improved data collection techniques, identifying key performance indicators, and regular reporting. The Committee received these updates and provided the Program Directors with feedback on their work completed and suggestions for future steps.

6.0 Leslie Dan Faculty of Pharmacy Academic Plan

Dean H. Boon presented the Leslie Dan Faculty of Pharmacy Academic Plan to Faculty Council for approval. 2021 Forward Together will take effect on January 1, 2017, and will guide the Faculty for the next five years. Centred on five strategic priorities, 2021 Forward Together seeks to build on current educational and research strengths, enhance the student experience, expand the Faculty's standing in the academic and public spheres, develop leaders in the healthcare system, and improve health outcomes and policies. The five priorities are:

1. Advance education programs that develop leaders for diverse and emerging careers
2. Lead innovations in Pharmacy and Pharmaceutical Science education and learner engagement
3. Grow our scientific impact
4. Build a distinct organizational identity
5. Improve health through knowledge translation and influence on policy

MOVED: H. Boon; **SECONDED:** R. Macgregor; **THAT** the Leslie Dan Faculty of Pharmacy Academic Plan be approved.

CARRIED

7.0 ByLaws – Definition of Quorum for Committee Procedures

D. Dubins discussed inequities between standing committees of council for attaining quorum. D. Dubins suggested setting standing committee quorum to a fixed minimum number of 7, in order to equalize quorum numbers across standing committees with the exception of the Striking Committee, and the Graduate Education Committee (who already have special quorum requirements). An interesting discussion ensued, and no motion was made.

6.0 Other Business

No other business was discussed.

Adjournment:

MOVED: R. Macgregor; **SECONDED:** J. Henderson; **THAT**, Faculty Council Adjourn.

Meeting adjourned: 10:53 a.m.