

Amended Minutes of Faculty Council Meeting 248
Monday, January 9, 2012
1:00 p.m.
Room 1210

Present: Linda MacKeigan (Chair), Christine Allen, Stephane Angers, Zubin Austin, Maria Bystrin, Suzanne Cadarette, Andrea Cameron, Niladri Chattopadhyay, Allan Choi, Paul Grootendorst, Wayne Hindmarsh, Doris Kalamut, Jillian Kohler, Lesley Lavack, Annie Lee, Rob Macgregor, Marshall Moleschi, Kathy Moscou, Micheline Piquette-Miller, Lalitha Raman-Wilms, Ray Reilly, Kevin Robillard, Brenda Thrush, Diana Becevello (Recording Secretary)

Guests: Laura Toth, Lisa McCarthy, Natalie Crown, Jamie Kellar

Regrets: Tom Brown, Angela Cho, Reina Bendayan, Jeff Henderson, Henry Mann, Debra Sibbald, Jack Utrecht

Opening Remarks by the Chair

This is the first meeting of Council in 2012 and the first meeting under the new Constitution and ByLaws, which are now posted on the Faculty website. The new Constitution contain a number of changes in the membership of Council:

- The new definition of teaching staff is individuals who are appointed at a level of 50% or more in a staff position.
- 10 members of Council will be chosen from contributors to our academic programs who are teaching staff appointed at <50% or who are status or adjunct faculty. The Vice-Chair of Council will chair the Striking Committee, which will oversee nominations and elections for these positions.
- Instead of 8 BScPhm student representatives there will now be 4: 1 student from each year. They are Allan Choi, Sabrina Pietroban, and Leia Musielak, with the 4th year position remaining vacant for the winter semester. Instead of 1 graduate student representative there will now be 2: the President of the Pharmaceutical Sciences Graduate Student Association and one other representative, who has already been selected -- Niladri Chattopadhyay. There will also be a student representative from our International Pharmacy Graduate (IPG) program.
- 2 members of administrative staff will be elected by the administrative staff group
- An alumni representative has been selected by the Asst Dean, Alumni and Development. Her name is Maria Nenadovich.
- 2 Pharmacy Directors from TAHSN hospitals will be recommended by the Striking Committee.

Another Constitutional change relevant to today's proceedings is that the definition of quorum has changed from 20 members to 1/3 of voting members excluding ex officio members.

1.0 Approval of the Minutes of Faculty Council November 29, 2011

Deferred.

2.0 Report of the Curriculum Committee

Professor Austin presented the report on behalf of the Committee Chair.

Items for approval:

2.1 PHM101H1 General Medicine One

The Curriculum Committee approved the following changes to PHM101H1:

- That the on-line Patient Care Process component be a pre-(2hrs) and co-requisite to PHM101
- That 2x2hr mandatory tutorials be added.
- That a Patient Care-Self care book be added as a textbook (students will utilize this book for all pharmacotherapy modules and MTM courses in years one to three).

2.2 Review of Current Electives

The Executive Committee had asked the Curriculum Committee to review enrollment requirements for electives in the existing BScPhm program. The Curriculum Committee approved the following process for making decisions about offering electives with low enrollment:

- If the minimum enrolment for an elective course is not met, after consultation with the course

coordinator, the Dean's office and the Curriculum Committee, the course will not be offered that session

- If the minimum enrollment is not met for three consecutive years, after consultation with the coordinator, the Dean's office and the Curriculum Committee, the Curriculum Committee will recommend to Council that the course be dropped from the calendar. This will not preclude the course coordinator from making a submission to add the course in the future.

2.3 Structured Practical Experience (SPEP) Institutional Practice course

The existing SPEP Institutional Practice course is an 8 week offering. The Curriculum Committee approved the course outline for a 4 week SPEP institutional practice course (PHM438).

MOVED: Zubin Austin; **SECONDED:** Jillian Kohler; **THAT**, the Report of the Curriculum Committee be approved.

CARRIED

The remainder of the report was presented for information.

A planning committee continues to work on the proposed capstone event and a September date has been proposed as more suitable than the end of April as it allows measurement of knowledge and skills gained during the summer experiential course.

A member asked about the proposed capstone examination: design, timing, assessment, transcript notations, consequence of failure. The Associate Dean Professional Programs responded that these issues had been discussed by the Curriculum Committee and that the ad hoc planning group was working on the matter. The member then expressed concern that students may feel very pressured if the capstone is in September and impinges, after EPE, on summer earnings and down time.

3.0 Report of the Examinations Committee

Professor Allen presented the report of the Examinations Committee.

Items for approval:

3.1 Policy concerning number of permitted supplemental examinations

Current Faculty policy permits students to write supplemental examinations in up to 2.0 full-course equivalents (fces) but does not indicate what would happen if a student fails more than 2.0 fces. The committee proposed that if a student with an Annual GPA of 1.7 or higher fails more than 2.0 fces he or she may write supplemental examinations in 2.0 fces of their choosing and that the student must repeat the remaining failed course(s) beyond the 2.0 fces.

3.2 Report of the Fourth Year Board of Examiners, Bachelor of Science in Pharmacy Program

196 students wrote Fourth Year examinations. Five students listed as conditioned failed fall-term courses but are eligible to write supplemental examinations.

It was noted that 33% of the class will graduate with honours. These students obtained a Cumulative Grade Point Average of 3.50 or higher.

Three special students who were enrolled in outstanding Year 4 courses are now eligible to proceed to SPEP.

3.3 Report of the Board of Examiners, Doctor of Pharmacy Program

Final grades for Phase I part-time students and all Phase II (experiential) students were approved. One student who failed 2 courses in Phase I has withdrawn from the program.

MOVED: Christine Allen; **SECONDED:** Zubin Austin; **THAT**, the Report of the Examinations Committee be approved.

CARRIED

4.0 **Election of Vice Chair of Council**

There were two confirmed nominations for the position of Vice Chair.

Council members voted by ballot. The results were as follows:

Number of votes cast: 18

Number of votes necessary for election: 10

Rob Macgregor received 17 votes and was declared Vice Chair of Faculty Council.

5.0 **Other Business**

The next Faculty Council meeting is scheduled for February 7, 2012 at 10:00 a.m.

Meeting adjourned at 1:45 p.m.